

**RESOLUTION  
NO. 2994**

**ESTABLISHING FEES**

**WHEREAS**, the City Council of the City of Warren may, from time to time, adopt resolutions setting fees and charges; and

**WHEREAS**, Resolution No. 2986, dated July 20, 2015, is hereby rescinded in its entirety.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Warren that all fees are hereby fixed as follows with fees added or amended by this resolution indicated in italics:

**ADMINISTRATION AND FINANCE FEES**

**ALCOHOLIC BEVERAGE LICENSE**

(Liquor Code – Act 141 of 2000)

For Intermunicipal transfer of a license or issuance of a license for economic development	\$500 Application Fee plus costs of obtaining a stenographic record
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**COPIES AND MAPS**

Copies (xerographic)	\$ .25 per side of a page
Electronic media	\$ 5.00
Maps (misc.)	\$ 20.00

<b><i>POSTING PROPERTY AS UNINHABITABLE DUE TO NO WATER SERVICE (Ord. No. 1586)</i></b>	\$ 35.00
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<b>PROFESSIONAL EMPLOYMENT APPLICATION FEE</b>	\$ 50.00
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<b>PROPERTY CERTIFICATION FEE</b>	\$ 35.00 Per certification
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<b>RETURNED CHECK FEE</b>	\$ 30.00
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<b><i>SOLID WASTE LICENSE FEE</i></b>	\$ <i>250.00 Initial Fee</i>
	\$ <i>150.00 Renewal Fee</i>

<b>TAX BILL – FEE TO PROVIDE A DUPLICATE</b>	\$ 25.00
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**BUILDING CODE AND ZONING FEES**

<b>DRIVEWAY &amp; DRAIN CONSTRUCTION PERMIT</b>	\$ 60.00
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**MAPS AND COPIES**

Comprehensive Plan	\$ 45.00
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Electronic Media	\$	5.00	
Maps (misc.)	\$	20.00	
Zoning Map	\$	15.00	
Zoning Ordinance	\$	30.00	
Xerographic copies	\$	0.25	Per side of a page

**PROPERTY MAINTENANCE CODE**

Each application before the Property Maintenance Board of Appeals on appeals from decisions of the Property Maintenance Code Official or decisions of the Blighted Property Review Board	\$	500.00	Residential Application Fee
	\$	1000.00	Commercial Application Fee

**PROPERTY NUISANCE CODE**

Administrative fee for the abatement of Property Nuisances (Ord. No. 1736)	\$	25.00	Per invoice rendered
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**SIDEWALKS (Chapter 21)**

Permit for sidewalk repair (§106)			
1 – 500 sq. ft.	\$	0.10	Per sq. ft.
Over 500 sq. ft.	\$	0.05	Per each addtl sq. ft.
Minimum charge	\$	25.00	

Administrative fee for removal of dirt, obstructions, snow, ice (Ord. No. 1795)	\$	25.00	Per invoice rendered
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**SUBDIVISION AND LAND DEVELOPMENT (Chapter 22)**

Preliminary Plan Filing Fee (§407)	\$	100.00	
Minor Plan Filing Fee (§409)	\$	200.00	
Final Plan Filing Fee (§506)	\$	100.00	

**UNIFORM CONSTRUCTION CODE - MEETING**

Meeting format where the Appeals Board reviews the appeal application and decision rendered by the Board based on the information presented in the application. The format does not provide testimony of witnesses and any decision of the board in this format is advisory only. These decision cannot be appealed. There will be no transcript of the meeting.	\$	100.00	Residential
	\$	150.00	Commercial

**UNIFORM CONSTRUCTION  
CODE – HEARING\***

Each application before the Uniform Construction Code Joint Board of Appeals on appeals from decisions of the Code Official regarding the UCC.	\$ 500.00	Residential Application Fee
	\$ 1000.00	Commercial Application Fee
<i>*Includes Plus cost of transcript</i>		

**ZONING (Chapter 27)**

Application for tentative approval of planned residential development (§410-9)	No Fee	
Ordinance Amendment Filing Fee (§1402)	\$ 500.00	
Each application before the Zoning Hearing Board on appeals from the decision of the Zoning Officer (§1501)	\$ 500.00	
Application for Special Exception	\$ 500.00	
Application for Variance	\$ 500.00	
Zoning Permit Fees:		
Accessory Structure Permit: Less than 250 square feet (i.e. shed, tool building, etc.)	\$ 25.00	
Fence Permit: Less than 6 feet in height		
1 – 500 square feet	\$ 10.00	
501 – 1000 square feet	\$ 25.00	
1001 – 2000 square feet	\$ 35.00	Plus \$2.00 for each additional 1,000 square feet
Sign Permit Fee (§902(7)(c))		
New Sign	\$ 2.00	Per square foot of sign face, per side (\$25 min.)
Sign Face Replacement	\$ 1.00	Per square foot of sign face, per side (\$25 min.)
No Impact Home-Based Business Application	\$ 25.00	
Zoning Certification Letter	\$ 100.00	

**FIRE DEPARTMENT**

Fire Report	\$ 15.00
Fireworks Display Permit	\$ 25.00

**HEALTH LICENSE – EATING OR DRINKING PLACE OR RETAIL FOOD ESTABLISHMENT**

**Retail Food Facility:** A public eating or drinking place or a retail food establishment.

**Retail Food Establishment:** An establishment which stores, prepares, packages, vends, offers for sale or otherwise provides food for human consumption and which relinquishes possession of food to a consumer directly, or indirectly, through a delivery service such as home delivery of grocery orders or delivery service provided by common carriers.

**Temporary Facility:** Any church or other facility including, but not limited to, a Farmers’ Market operating on not more than fourteen (14) days in one calendar year or a retail food facility operating at a fair, festival, or similar temporary event of three days duration or less.

Initial License Application Fee	\$	250.00	
Annual License Renewal Fee	\$	200.00	
Additional Inspection Required	\$	100.00	1 <sup>st</sup> re-inspection
	\$	50 to \$75	Each subsequent re-inspection
Inspection performed at the request of the proprietor (not otherwise required)	\$	150.00	
Replacement License	\$	15.00	
Temporary Facility Annual License Fee (Including Farmers Market Vendor)	\$	50.00	
Change of Ownership	\$	150.00	

**PARKING**

On-Street Metered Parking	\$	0.50	Per hour
Off-Street Metered Parking:			
Midtown Lot	\$	1.00	Per hour
Clark Street Garage	\$	0.50	Per hour
Meter Validation:			
On-Street			50% of on-street meter rate
Off-Street			50% of off-street meter rate
Meter Permit			
Utility provider (i.e. electric, natural gas)	\$	25	Per year, per vehicle
Construction/repair vehicle	\$	8	Per day

On-Street Parking Permit –

Pennsylvania Avenue (South curb between Hickory Street and Poplar Street)  
Water Street (South curb between Market Street and East Street)  
Valid Monday through Friday, 6:00 AM to 5:00 PM

City resident	\$ 8.75	Per week
	\$ 30.00	Per month
Non-resident	\$ 10.00	Per week
	\$ 35.00	Per month

Clark Street Parking Garage Permit – Valid Monday through Friday, 6:00 AM to 5:00 PM

City resident	\$ 7.50	Per week
	\$25.00	Per month
Non-resident	\$ 8.75	Per week
	\$ 30.00	Per month
Top Deck (April 1 – October 31)	\$ 15.00	Per month
Excepting spaces designated for short-term parking	\$ 15.00	Per week

Hickory Street Parking Lot Permit – Valid Monday through Friday, 6:00 AM to 5:00 PM

City resident	\$ 30.00	Per month
Non-resident	\$ 35.00	Per month

Midtown Parking Lot Permit – Valid Monday through Friday, 6:00 AM to 5:00 PM

Delivery vehicles only	\$ 50.00	Per month
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Residential disability parking space \$ 250.00 Application fee

Permit Parking Late Fee 10% of the amount past due  
(Assessed on accounts delinquent in excess of five days)

**POLICE**

Accident Report	\$ <del>15.00</del>	Maximum amount permitted under 75 P.S. §3751
Electronic Media	\$ 5.00	
Fingerprinting	\$ 25.00	
Impounded Vehicle Storage	\$ 25.00	Per day or portion thereof
Pedalcycle License Fee (3, §104)	\$ 5.00	One-time fee
Peddling & Soliciting Permit Fee (13, §304)	\$ 35.00	Per day
	\$ 65.00	Per week
	\$ 100.00	Per month
	\$ 250.00	Per year



**TREE PERMIT (25, §111)**

Activities occurring at one location or site	\$	10.00	Per permit
Activities occurring at multiple locations or sites	\$	50.00	Per permit

**PARKS & RECREATION**

<b>PAVILION RESERVATIONS:</b>	<b><u>City Resident</u></b>	<b><u>Non-City Resident</u></b>
Betts Park Pavilions - Monday thru Thursday	\$ 60.00	\$ 75.00
Crescent Park Pavilion – Monday thru Thursday	\$ 60.00	\$ 75.00
Lacy and DeFrees Playground – Monday thru Thursday	\$ 50.00	\$ 65.00
Betts Park: Betts, DeFrees, Riverwalk, Bocce		
Sat. and/or Sun. 8:00 AM – 2:00 PM	\$ 70.00	\$ 87.50
Sat. and/or Sun. 3:00 PM – 9:00 PM	\$ 70.00	\$ 87.50
Sat. and/or Sun. 8:00 AM – 9:00 PM	\$105.00	\$131.25
Crescent Park Pavilion		
Sat. and/or Sun. 8:00 AM – 2:00 PM	\$ 70.00	\$ 87.50
Sat. and/or Sun. 3:00 PM – 9:00 PM	\$ 70.00	\$ 87.50
Sat. and/or Sun. 8:00 AM – 9:00 PM	\$105.00	\$131.25
Lacy, DeFrees Park, Breeze Point Landing		
Sat. and/or Sun. 8:00 AM – 2:00 PM	\$ 50.00	\$ 77.50
Sat. and/or Sun. 3:00 PM – 9:00 PM	\$ 50.00	\$ 77.50
Sat. and/or Sun. 8:00 AM – 9:00 PM	\$ 90.00	\$121.50
Betts Park Gazebo		
All Days, 8:00 AM to 9:00 PM	\$ 25.00	\$ 45.00
Refundable cleanup fee: All pavilions	\$ 75.00	\$ 75.00
Alcohol permit in conjunction w/pavilion res.	\$100.00	\$100.00

**CLIFFORD R. BETTS & BEATY PARK USER RESERVATION FEES:**

<b>Use of Playing Fields (Betts, Brown, Foley, Creola, Musante, Temp 1)</b>	
Softball League Season Play (3 fields)	\$ 45.00 per team
Flag/Youth Football League Season Play (Creola Field)	\$ 15.00 per team
Non-League Field Reservation Fee	\$ 10.00 for 2 hours/field
Non-League Field Reservation Fee - with lights	\$ 12.00 for 2 hours/field
Non-League Tournament (includes lights)	\$150.00 per day

Tennis Court (Resident)	\$10.00 for 2 hours/court	
Tennis Court (Non-Resident)	\$12.00 for 2 hours/court	
Beaty Basketball Court (Resident)	\$10.00 for 2 hours/court	
Beaty Basketball Court (Non-Resident)	\$12.00 for 2 hours/court	
Skate Park (Resident)	\$10.00 for 2 hours	
Skate Park (Non-Resident)	\$12.00 for 2 hours	
<b>Bocce Court</b>		
Reservation – 2 hours	\$ 10.00 for 2 hours	
Each addt'l hour	\$ 7.50	
Full Day	\$ 50.00	
Bocce Founders League: Bocce Court & pavilion reservation – max. 3 per year	\$ 10.00 per reservation	
Bocce League Tournament	\$100.00	
Overnight Camping – w/permit from Council	\$ 25.00	Per night/ permit
Overnight Parking Permit	\$ 15.00	Per night/vehicle

## MUNICIPAL POOL:

### Season Passes – City Resident

	Early Purchase Prior to June 1	Regular Price June 1 – July 16	Mid-Season After July 16
Family * 0-4 Mbrs	\$95.00	\$105.00	\$52.00
5-6 Mbrs	\$105.00	\$115.00	\$57.00
Each addt'l Mbr	\$18.00	\$20.00	\$10.00
Individual memberships	\$80.00	\$90.00	\$45.00
Persons age 55 or older	\$55.00	\$65.00	\$32.00

\*Family – 2 Adults who are parent(s)/guardian(s) and dependents

Nanny Pass – must be purchased with a Family Pass - \$20.00

### Each Single Admission – City Resident

Adult	\$5.00 (\$2.50 – Tues, Wed., Thurs. after 4:30 PM)
Student	\$3.00 (\$1.25 – Tues, Wed., Thurs. after 4:30 PM)
Child (6 & under)	\$1.50 (\$0.75 – Tues, Wed., Thurs. after 4:30 PM)
Persons age 55 or older	\$4.00 (\$2.00 – Tues, Wed., Thurs. after 4:30 PM)
Non-Swimmers – All	\$1.00 per day

### Season Passes – Non-Profit Organization Group Pass

	Early Purchase Prior to June 1	Regular Price June 1 – July 16	Mid-Season After July 16
Minimum of \$120 (includes up to 10 people)	\$15/ea addt'l person	\$20/ea addt'l person	\$10/ea addt'l person

### Season Passes – Twp/Non- Resident

	Early Purchase Prior to June 1	Regular Price June 1 – July 16	Mid-Season After July 16
Family * 0-4 Mbrs	\$105.00	\$ 115.00	\$ 57.00
5-6 Mbrs	\$115.00	\$ 125.00	\$62.00

Each add'l Mbr	\$18.00	\$ 20.00	\$10.00
Individual memberships	\$ 85.00	\$ 95.00	\$47.00
Persons age 55 or older	\$ 65.00	\$ 75.00	\$37.00

\*Family – 2 Adults who are parent(s)/guardian(s) and dependents  
Nanny Pass – must be purchased with a Family Pass - \$25.00

**Each Single Admission – Twp/Non-Resident**

Adult	\$5.50	(\$3.00 – Tues, Wed., Thurs. after 4:30 PM)
Student	\$4.00	(\$2.00 – Tues, Wed., Thurs. after 4:30 PM)
Child (6 & under)	\$1.75	(\$1.00 – Tues, Wed., Thurs. after 4:30 PM)
Persons age 55 or older	\$4.50	(\$2.50 – Tues, Wed., Thurs. after 4:30 PM)
Non-Swimmers	\$1.50	

**Playground Days – City Resident & Twp/Non-Resident**

Adult	\$3.00
Student	\$1.25
Child (6 & under)	\$0.50

**Punch Cards (Purchase of card gives 6 admissions for price of 5)**

	<u>City Resident</u>	<u>Township/Non-Resident</u>
Adult	\$25.00	\$27.50
Student	\$15.00	\$20.00
Child (6 and under)	\$ 7.50	\$ 8.75
Persons age 55 or older	\$20.00	\$22.50

**Private Parties (after hours)**

Resident Pass Holder (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	0 – 20	\$80.00
	21 – 40	\$90.00
	41 – 60	\$100.00
	60+	\$110.00

**Private Parties (after hours)**

Non -Resident Pass Holder (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	0 – 20	\$90.00
	21 – 40	\$100.00
	41 – 60	\$110.00
	60+	\$120.00

**Private Parties (after hours)**

Resident Non Pass Holder (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	0 – 20	\$100.00
	21 – 40	\$110.00
	41 – 60	\$120.00
	60+	\$130.00

**Private Parties (after hours)**

Non-Resident Non Pass Holder (Pool + required personnel)	<u>No. Expected</u>	<u>Per Hour Rate</u>
	0 – 20	\$110.00
	21 – 40	\$120.00
	41 – 60	\$130.00
	60+	\$140.00

Private Parties (normal hours) Resident Pass Holder (Pool + required personnel)	<u>No. Expected</u> 1 – 25 26 – 50	<u>Per Hour Rate</u> \$40.00 \$45.00
Private Parties (normal hours) Non-Resident Pass Holder (Pool + required personnel)	<u>No. Expected</u> 1 – 25 26 – 50	<u>Per Hour Rate</u> \$50.00 \$55.00
Private Parties (normal hours) Resident Non-Pass Holder (Pool + required personnel)	<u>No. Expected</u> 1 – 25 26 – 50	<u>Per Hour Rate</u> \$60.00 \$65.00
Private Parties (normal hours) Non-Resident Non-Pass (Pool + required personnel)	<u>No. Expected</u> 1 – 25 26 – 50	<u>Per Hour Rate</u> \$70.00 \$75.00

Children under seven years of age may be admitted only when accompanied by a paying adult and the adult must remain with the child at all times the child is within the Municipal Pool facilities.

**PLAYGROUND PROGRAM:**

Field Trip Fees

Not to exceed actual per participant costs

**SELLING STANDS & DEVICES** (13, §331)

**VENDOR LICENSE PERMIT:** Required for any stand for the sale of goods or distribution of information

\$ 10.00\* Per vendor/day

**AMUSEMENT RIDES** – see “Special Events”

**TRANSIENT RETAIL MERCHANTS LICENSE**

(13, §322)

\$ 150.00/month  
or  
\$ 1,800 annually

**SPECIAL EVENTS**

**Special Event** (Ord. No. 1821): a temporary event or gathering utilizing public property which involves closure of a public street (excluding a neighborhood block party which encompasses less than one block); blockage or restriction of public property; limiting the use of parks and/or streets by the general public; offer of merchandise, food, or beverages on public property; erection of a tent on public property; installation of a stage, band shell, trailer, van, portable building, grandstand, or bleachers on public property; placement of portable toilets on public property; and/or placement of temporary no parking signs in a public right-of-way

Event Application Fee	\$ 100.00	Non-refundable
Event Security Deposit	Amount based on % of total cost of event to be paid prior to final approval	
Facility Reservation Fee – see also Pavilions		
Betts Park: Exclusive use of park or portions thereof (Res. No. 2796)		
Entire Park: Monday thru Thursday	\$ 150.00/day	City Resident/ Organization
	\$ 187.50/day	Non-City Resident/ Organization
Entire Park: Friday, Saturday and Sunday	\$ 262.50/day	City Resident/ Organization
	\$ 328.05/day	Non-City Resident/ Organization
Eastern portion: Use of facilities & pavilions east of main entrance (excluding concession stand)		
Eastern portion: Monday through Thursday.	\$ 90.00/day	City Resident/ Organization
	\$ 112.50/day	Non-City Resident/ Organization
Eastern portion: Friday, Saturday and Sunday	\$ 157.50/day	City Resident/ Organization
	\$ 196.85/day	Non-City Resident/ Organization
Western portion: Use of facilities & pavilions west of main entrance		
Western portion: Monday through Thursday	\$ 90.00/day	City Resident/ Organization
	\$ 112.50/day	Non-City Resident/ Organization
Western portion: Friday, Saturday and Sunday	\$ 157.50/day	City Resident/ Organization
	\$ 196.85/day	Non-City Resident/ Organization
Street Closure Fee	\$ 25.00/street	
Support Services DPW, Fire, Police	Actual cost of overtime wages/benefits incurred	
Alcohol Permit: Special Event	\$ 100.00	
Temporary Structure: < 1600 sq. ft.	\$ 5.00	
Temporary Structure: >1600 sq. ft.	\$ 45.00	Plus UCC Inspection Fee

Vendor License Permit Fee	\$ 10.00*	Per vendor/day
Application must be received not less than 5 business day prior to event or permit will be denied.	\$	
Electric Use – Betts Park Power Stations	\$ 20.00	Per station/day
Electric Use – Betts Park Main Power Board	\$ 75.00	Per day
Electric Use – Santa House	\$ 10.00	
Amusement Ride – Single	\$ 15.00	Per day
Amusement Ride – One Owner/Multiple Rides	\$ 75.00	Per day
Pre-Event preparation requested by the sponsor which is in addition to normal City maintenance activities	Actual costs incurred by the City	
Overnight Camping – w/permit from Council Must be approved and paid 30 days in advance of camping date.	\$ 25.00	Per night/ permit
Overnight Parking Permit	\$ 20.00	Per night/vehicle

Some of these fees may also be subject to additional Rules and Regulations promulgated by the City.

**APPROVED** this 21<sup>st</sup> day of December, 2015.