

**WARREN CITY TAX AND SEWER OFFICE**  
**318 THIRD AVENUE WEST, WARREN, PA 16365**

**PROPERTY CERTIFICATION SEARCH**

**REQUEST NUMBER**

**TAX NOTICE: TAXES ARE MADE PAYABLE TO WARREN CITY TAX OFFICE**

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TAX ID NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

A review of our tax records indicate:

**CITY / COUNTY** not paid for \_\_\_\_\_. If paid, date: \_\_\_\_\_ at \_\_\_\_\_

**Face Amounts:**

City \_\_\_\_\_  
County GF \_\_\_\_\_  
County Debt \_\_\_\_\_

**DUE DATES:**

**2% Discount:** 8-1 to 9-30  
**Face:** 10-1 to 11-30  
**10% Penalty:** 12-1 to the Fri before last Monday in April by 4 p.m.

**SCHOOL** not paid for \_\_\_\_\_. If paid, date: \_\_\_\_\_ at \_\_\_\_\_

**Face Amount:** \_\_\_\_\_

**DUE DATES:**

**2% Discount:** 8-1 to 9-30  
**Face:** 10-1 to 11-30  
**10% Penalty:** 12-1 to the Fri before last  
Mon in Apr by 4 p.m.

Installments - School Only  
1st - \_\_\_\_\_ (due 9/15)  
2nd - \_\_\_\_\_ (due 10/15)  
3rd - \_\_\_\_\_ (due 11/15)

**TOTAL TAX DUE** (all taxes combined)

**SEWER NOTICE: SEWER CHARGES ARE MADE PAYABLE PENNSYLVANIA MUNICIPAL SERVICES CO.**

**336 DELAWARE AVE, OAKMONT PA 15139**

A review of our sewer records indicate:

Premise Number \_\_\_\_\_

\_\_\_ No sewer obligation is due.

Account Number \_\_\_\_\_

\_\_\_ Meter is active and accruing charges.

\_\_\_ Meter is closed. Final Billing \_\_\_ YES \_\_\_ NO

\_\_\_ A current sewer obligation of \_\_\_\_\_ is due as of the \_\_\_\_\_ billing.

\_\_\_ Over due amount of \_\_\_\_\_ for prior periods.

\_\_\_ A delinquent sewer obligation is due as follows:

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>

**TOTAL DUE:** \_\_\_\_\_ PLEASE VERIFY AMOUNT OWING WITH THE CITY PRIOR TO REMITTING

**MUNICIPAL LIENS: CHECKS ARE PAYABLE TO WARREN CITY SEWER OFFICE**

A review of our records indicate:

\_\_\_ YES \_\_\_ NO

**UNSATISFIED LIENS:**

A review of our records indicate:

\_\_\_ YES \_\_\_ NO

**CIVIL JUDGEMENTS: CHECKS MADE PAYABLE TO THE CITY OF WARREN**

A review of our records indicate:

\_\_\_ YES \_\_\_ NO

City of Warren Authorized Signature \_\_\_\_\_

\*\*\* Property Tax Certification Fee is **\$35** with checks made payable to the CITY OF WARREN.  
If payment is not received prior to the end of the month of the request, an invoice will be sent.