

**CITY OF WARREN REDEVELOPMENT AUTHORITY  
REGULAR MEETING  
MAY 15, 2019**

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The regular meeting of the Redevelopment Authority (RDA) was held on Wednesday, March 20, 2019 in Council Chambers of the Municipal Building with Vice-Chair David Cantrell presiding. Members present were David Cantrell, Michael Boyd, Marty McQuillan, Matthew Schlotzhauer and Chuck Gray. Also present were Terry Williams, Director of Codes, Permits & Recreation Services, Jessica Roudybush, Code Official, Ken Hinton, Code Official and Ellen Nelson, RDA Recording Secretary.

**VISITORS**

Visitors present were:

- Lorri Drumm, Times Observer

**MINUTES**

Upon motion by Mr. Boyd and second by Mr. McQuillan, the minutes of the March 20, 2019 meeting were unanimously approved as presented.

**CORRESPONDENCE**

- Letter from Board of Realtors expressing their opposition to County regulation to add a \$15 blighted property deed filing fee being added to property transfers. This fee is intended to help fight blight.
- Certificate of Completion from the City of Warren re: demolition of 511 ½ East Street, which is owned by the RDA. Ms. Williams added that this parcel may be ready for sale.
- Certificate of Completion from the City of Warren re: demolition of 714-714 ½ W. Fifth Avenue, which is owned by the RDA. Ms. Williams added that we are holding on this parcel for now and that sidewalk repairs are needed following the demolition process.

**TREASURER'S REPORT** - Mr. McQuillan provided the following totals for the months of March & April:

The checking account beginning balance was \$47,592.14. Check #1191 in the amount of \$15,785.71 cleared during the month of March. Interest earned was \$18.70 in March and \$13.08 in April. Ending balance as of April 30, 2019 is \$31,838.21.

The Enterprise Development Fund received interest in the amount of \$113.51 in March and \$109.87 in April bringing the balance to DCED \$331,846.43 and Other Revolving Loan \$336,566.92.

There were no bills to be paid.

Upon motion by Mr. Boyd and second by Mr. McQuillan, the Treasurer's Reports were unanimously accepted as presented.

**OLD BUSINESS**

- **Downtown Façade Program**

Mr. Hildebrand reported that all applicants are going forward. A couple of the projects have slowed down due to contractors dealing with damage from tornado. All forms have been signed and are ready to go.

- **Moments on Target**

Ms. Williams stated there is nothing new to report. Gary Lester, who presented information at the last meeting, says they are working through the layers of their organization to determine who will need to sign agreement with the RDA for the least of the land at 908-910 Pennsylvania Avenue E.

### **NEW BUSINESS**

- **Residential LERTA Program** – Mr. Hildebrand stated that the City has had a commercial LERTA program since 1988 which covered about 90% of the City. The City is looking to expand that to include the entire City, add a companion program for residential properties for the entire City, and also extend the abatement period from 3 years to 5 years to bring in line with the County program. This is a City program and we will be asking the School District and County to come on board as well. Ms. Williams believes we have their support.

Ms. Williams said that a public meeting will be held at 7:00 pm on May 20 at the City Council meeting to discuss the LERTA program. She invited members of the RDA to attend the meeting in support of the program.

### **MISCELLANEOUS**

Mr. Cantrell called for an election of officers due to the leaving of Chair Randy Rossey who has become a member of the City Planning Commission.

Mr. Boyd nominated David Cantrell as Chair. Mr. McQuillan seconded the motion that passed by unanimous vote. This now leaves the office of Vice-Chair open.

Mr. Cantrell nominated Michael Boyd as Vice-Chair. Mr. McQuillan seconded the motion that passed by unanimous vote.

Mr. McQuillan remains as the Secretary/Treasurer.

### **PROPERTIES CERTIFIED BLIGHTED BY PLANNING COMMISSION**

Mr. Hildebrand stated that the Blighted Property Review Committee presented 705 W. Fifth Avenue and 3 Hinkle Street to the Planning Commission as blighted properties. Both were certified blighted by the Planning Commission. Code Officials will present information on these properties at the next RDA meeting.

### **ADJOURNMENT**

With there being no further business to come before the committee, the meeting was adjourned with a motion from Chuck Gray and a second from Matthew Schlotzhauer.

### **NEXT MEETING**

The next meeting will be held Wednesday, June 19, 2019 at 11:30 AM

Minutes prepared by Ellen Nelson.