RESOLUTION
NO. 3073

A RESOLUTION OF THE CITY OF WARREN, PENNSYLVANIA ESTABLISHING FEES FOR BUILDING CODES PERMIT APPLICATIONS AND INSPECTIONS AND POLICIES RELATED TO THE COLLECTION OF SUCH FEES AND THEIR REFUND WITH SUCH FEES AND POLICIES BEING APPLICABLE TO PROPERTIES LOCATED WITHIN MUNICIPALITIES WHICH HAVE ENTERED INTO AGREEMENTS WITH THE CITY OF WARREN FOR THE PERFORMANCE OF BUILDING CODE PERMIT AND INSPECTION SERVICES

WHEREAS, the City of Warren (City) has entered into agreements with certain municipalities for the City to provide Building Code Permit and Inspection Services as defined by the Pennsylvania Uniform Construction Code (PA UCC); and

WHEREAS, the City of Warren desires to establish fees for such services, as well as a payment schedule and refund policy as provided for in the PA UCC; and

WHEREAS, municipalities with which the City entered into agreements for construction plan review, inspection services, and permit issuance, have adopted the UCC; and

WHEREAS, the UCC mandates the collection of certain fees which are to be collected by the City and forwarded to the Pennsylvania Department of Community and Economic Development with said fees being utilized to provide ongoing training for persons who enforce the UCC.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Warren that Resolution No. 3039, dated July 17, 2017, is hereby repealed in its entirety; and

BE IT FURTHER RESOLVED that fees for Building Codes Permit Applications and Inspections for properties located within municipalities which have entered into agreements with the City of Warren for the performance of Building Code Inspection services, and policies for the collection and refund thereof, are hereby established as follows:

1. DEFINITIONS

A. **Accessory Structure:** buildings and structures that supplement the primary building on the lot including, but not limited to: carports, detached private garages, greenhouses, and sheds.

B. **Canopy:** a permanent structure or architectural projection of rigid construction over which a covering is attached that provides weather protection, identity, or decoration. A canopy is permitted to be structurally independent or supported by attachment to a building on one or more sides.

C. **Fixture:** each sink, wash basin, water closet, urinal, bathtub, shower, hose bib, house trap, floor drain, trap primer, roof drain or downspout, laundry tray, dishwasher, drinking fountain, hot water heater, or any opening for the aforementioned or any plumbing or drainage system, whether water-supplied or not, installed in the building or on the lot within the property lines.

D. **Industrialized Housing:** any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or

assembled in manufacturing facilities for installation, or assembly and installation, on the building site. (Commonly referred to as "modular")

E. **Living Area:** the habitable space within a structure which is used for daily living activities including, but not limited to kitchen, dining room, living room, family room, bathrooms, closets, bedrooms, mud room, entry room, and laundry/utility room.

F. **Manufactured Housing:** a structure, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width, or forty body feet or more in length, or, when erected on site, is 320 or more square feet and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities and includes the plumbing, heating, air conditioning and electrical systems contained therein. The term shall include any structure which meets all the requirements of this paragraph except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the United States Department of Housing and Urban Development and complies with the standards established under P.L. 676, No. 192 (as may be amended from time to time) and bears a label certifying that it conforms to the Federal Construction and Safety Standards adopted under the Housing and Community Development Act of 1974.

G. **Outlet:** any receptacle, switch, lighting junction box, ceiling fan, thermostat, emergency lighting, exit lighting, and the like.

H. **Temporary membrane structure:** a non-pressurized building wherein the structure is composed of a rigid framework to support a tensioned membrane which provides a weather barrier

I. **Tent:** a structure, enclosure, or shelter, with or without sidewalls or drops; constructed of fabric or pliable material supported in any manner except by air or the contents it protects

2. RESIDENTIAL FEES

The PA UCC Act establishes minimum inspection requirements for residential one- and two-family dwellings: Footer, Foundation, Mechanical, Electrical, Plumbing, Framing, Energy, Wallboard, and Final Inspection.

A. **ADMINSTRATIVE APPLICATION PROCESSING FEE** $25.00

B. **BUILDING PLAN REVIEW FEE**

Single-family, two-family, and townhouse	Greater of $90.00 or $0.20 X Building Inspection Fee
Addition	Greater of $60.00 or $0.20 X Building Inspection Fee
Alteration	Greater of $30.00 or $0.20 X Building Inspection Fee
Foundation	Greater of $30.00 or $0.20 X Building Inspection Fee

Deck, porch, garage, shed, storage building, or pool	Greater of $30.00 or $0.20 X Building Inspection Fee
Manufactured and Industrialized Housing	Greater of $60.00 or $0.20 X Building Inspection Fee
Foundation only	Greater of $30.00 or $0.20 X Building Inspection Fee
In-ground Pool	Greater of $30.00 or $0.20 X Building Inspection Fee

C. **BUILDING INSPECTION FEE**

Includes footing, foundation, framing, wallboard, energy, final inspection, and Certificate of Occupancy unless specifically noted otherwise. Construction cost shall be based upon the contract or bid price that includes all fair market labor and material costs. If a contract or bid price is not available, the fee shall be calculated based on the rate for an addition. Minimum fee does not apply if in conjunction with a permit for new construction.

Fees listed below are for stick or site-built construction and are based on living area only.

Single-family dwelling (4 trips)	Greater of $0.25 per sq. ft. ***or*** $375.00 minimum fee *
Two-family dwelling (6 trips)	Greater of $0.25 per sq. ft. ***or*** $550.00 minimum fee *
Townhouse – per unit (4 trips)	Greater of $0.25 per sq. ft. ***or*** $400.00 minimum fee *
Addition (4 trips)	Greater of $0.25 per sq. ft. ***or*** $250.00 minimum fee *
Alterations (1 trip)	Greater of $0.005 X construction cost ***or*** $100.00 minimum fee **

* 1 additional trip per each $100.00, or fraction thereof, in excess of the minimum fee

** 1 additional trip per each $50.00, or fraction thereof, in excess of the minimum fee

Manufactured Housing (HUD-approved): Includes pier footings, plumbing, gas and electrical connections, steps, and up to 25 square feet of uncovered decks. Does not include service hookup inspections. (3 trips maximum)

Single-wide	$250.00
Used Single-wide	Addt'l $75.00 (Non-refundable) * Includes mandatory inspection of unit prior to relocation and travel within a 20-mile radius of the City of Warren.
Double-wide	$275.00
Used Double-wide	Addt'l $100.00 (Non-refundable) * Includes mandatory inspection of unit prior to relocation and travel within a 20-mile radius of the City of Warren.

* If the unit is located in excess of 20 miles of the City of Warren, a report from a Certified Inspector must be provided in lieu of the City inspection.

Industrialized Housing (PA State-approved) Includes foundation with crawlspace, plumbing, gas and electrical connections, steps, and up to 25 square feet of uncovered decks. Does not include service hookup inspections. (4 trips maximum)

Base fee	$0.15 per sq. ft. of living space ***or*** $275 minimum fee
Basement (2 addt'l trips)	Addt'l $0.12 per sq. ft. ***or*** $150.00 minimum fee

Foundation Only: New construction (gross floor area of the foundation)

Crawlspace (2 trips)	Greater of $0.10 per sq. ft. ***or*** $125.00 minimum fee
Basement (2 trips)	Greater of $0.10 per sq. ft. ***or*** $125.00 minimum fee

D. **ELECTRICAL INSPECTION FEE**

Minimum inspection fee	$75.00 (Waived if submitted with a Building Permit Application)
Single-family dwelling*	Greater of $0.10 per sq. ft. ***or*** $175.00 minimum fee
Two-family dwelling*	Greater of $0.10 per sq. ft. ***or*** $275.00 minimum fee
Townhouse per unit*	Greater of $0.10 per sq. ft. ***or*** $180.00 minimum fee
Addition (up to 500 sq. ft.)**	$100.00 minimum fee
Addition (over 500 sq. ft.)**	Greater of $0.10 per sq. ft. ***or*** $150.00 minimum fee
Alterations	Greater of $0.002 X Construction Cost ***or*** $55 per required inspection

Manufactured & Industrialized Housing (1 trip)	$100.00
Service up to 200 AMPS (includes one meter)	$85.00
Each additional meter	$10.00
Service over 200 AMPS – refer to Commercial Electrical Fees	
Separate service (in conjunction with primary service)	$45.00
Special service or conditions not provided for in this section – refer to Commercial Electrical Fees	

* Includes service, rough wiring, and final inspection – 3 trips with minimum-fee

** Includes rough wiring and final inspection – 2 trips with minimum fee

E. **MECHANICAL INSPECTION FEE**

Minimum inspection fee	$75.00 (Waived if submitted with a Building Permit Application)
Single-family dwelling*	Greater of $0.07 per sq. ft. ***or*** $100.00 minimum fee
Two-family dwelling*	Greater of $0.07 per sq. ft. ***or*** $150.00 minimum fee
Townhouse (per unit)*	Greater of $0.07 per sq. ft. ***or*** $75.00 minimum fee
Addition*	Greater of $0.05 per sq. ft ***or*** $75.00 minimum fee
Addition – extension of existing system (1 trip)	$25.00

HVAC System – includes piping, ducts, and vents	$150.00
Masonry fireplace (2 trips)	$100.00
Chimney	$ 50.00
Solid fuel burning appliance	$ 50.00 each
Water heater	$ 25.00
Exhaust fan	$ 10.00

Special service or conditions not provided for in this section – refer to Commercial Mechanical Fees

* Includes: Furnace or boiler, hot water heater, service connection, chimney, vents, piping and/or ducts. (1 trip)

F. **PLUMBING INSPECTION FEE**

Includes: Water supply, drainage system, rough-in, and final inspection.

Minimum inspection fee	$75.00 (Waived if submitted with a Building Permit Application)
Single-family dwelling (Up to 10 fixtures) (3 trips)	$150.00
Two-family dwelling (Up to 20 fixtures) (4 trips)	$225.00
Townhouse (Up to 7 fixtures per unit) (1 trip per unit)	$100.00
Addition (Up to 5 fixtures) (2 trips)	$75.00
Additional fixture(s)	$10.00 each (Includes 1 addt'l trip per each $50 of addt'l Plumbing Permit Fee)
Water or sewer lateral	$75.00 each
Water and sewer lateral inspected at the same time	$100.00
Rough or final inspection	Greater of $10.00 per fixture ***or*** $75.00 minimum fee
Sprinkler System	$75.00 minimum fee (Includes up to 15 heads)
Additional Sprinkler Heads	$5.00 each
Slab Radiant Hydronic Heat System (2 trips)	$120.00

Special service or conditions not provided for in this section – refer to Commercial Plumbing Fees

G. **DECK, PORCH, GARAGE, AND CANOPY INSPECTION FEE**

For deck platforms 30 inches or more above grade.
Includes: Posthole inspection, framing, and final inspection after all floorboards, handrails, and stairs have been installed. Additional inspections due to multiple pours or separate installs will be billed accordingly.

Up to and including 100 sq. ft. (2 trips)	$100.00
Over 100 sq. ft. (2 trips)	Greater of $0.20 per sq. ft. ***or*** $130.00 minimum fee*
Covered Porch (3 trips)	Greater of $0.25 per sq. ft. ***or*** $155.00 minimum fee**
Roof structure only (2 trips)	Greater of $0.20 per sq. ft. ***or*** $130.00 minimum fee**
Attached Garage (4 trips)	Greater of $0.15 per sq. ft. ***or*** $225.00 minimum fee**
Detached Garage, Shed or Storage Building (3 trips) (≥1,000 Square Feet)	Greater of $0.10 per sq. ft. ***or*** $150.00 minimum fee**
Pre-built Shed (1 trip) (≥1,000 Square Feet)	Greater of $0.20 per sq. ft. ***or*** $60.00 minimum fee**

* 1 additional trip per each $100.00, or fraction thereof, in excess of the minimum fee

** 1 additional trip per each $50.00, or fraction thereof, in excess of the minimum fee.

Minimum fee does not apply if the deck, porch, roof structure, attached or detached garage, or storage building if in conjunction with a new construction permit.

H. **Swimming Pool, Hot Tub, or Spa**

Includes electrical inspection.

Storable (1 trip)	$50.00
With fence (1 trip)	$75.00
Above-ground (1 trip)	$75.00
With deck or fence (2 trips)	$125.00
With heater (2 trips)	$125.00
With deck and heater (2 trips)	$120.00
In-ground (3 trips)	$175.00
With heater (3 trips)	$225.00
Hot tub or spa (1 trip)	$90.00
Part of new construction (1 trip)	$25.00
Fence only (1 trip)*	$50.00
Electrical only (1 trip)*	$75.00
Deck only (1 trip)*	Greater of $0.12 per sq. ft. ***or*** $50.00 minimum fee
Heater only (1 trip)*	$50.00

* Two or more inspections combined: Reduce each lesser fee by 50%

I. **DEMOLITION PERMIT**

Dwelling	$60.00 per structure
Accessory structure	$35.00 per structure

3. COMMERCIAL FEES

A. Administrative Application Processing Fee $50.00

B. **Building Plan Review Fee**

Project Cost up to/including $1,000,000	Greater of $0.00090 X Project Cost ***or*** $100 minimum fee
Project Cost $1,000,0001 - $5,000,000	$0.0005 X Project Cost
Project Cost over $5,000,000	$0.0003 X Project Cost

C. **BUILDING INSPECTION FEE**

Required for all new construction, additions, alterations, or accessory uses regulated by the International Building Code (IBC). Does not include applicable Plan Review, Electrical, Mechanical, Plumbing, Accessibility, Energy, or Fire Prevention Fees.

Building Inspection Fee	Greater of $0.002 X Project Cost ***or*** $200
Project Cost Calculation:	
New Construction:	Gross floor area multiplied by the Square Foot Project Cost *
Alterations:	Project Cost shall be based upon the contract or bid price which includes all fair market labor, services, material, and equipment costs for Building, Electrical, Plumbing, Mechanical, Fire Prevention, and Energy. If a contract or bid price is not available, the fee shall be calculated based upon the rate for new construction.

* Square Foot Project Cost Calculation:

Total square footage of construction multiplied by the Square Foot Construction Cost (from the current International Code Council (ICC) Building Valuation Table (BVT). To determine the appropriate Square Foot Construction Cost using the BVT, determine the applicable Building Use Group (located in the left column) and follow that row to the appropriate Construction Type column.

D. **ENERGY CODE INSPECTION FEE** Greater of $0.03 X Building Permit Fee ***or*** $85.00 minimum fee

E. **ACCESSIBILITY INSPECTION FEE** Greater of $0.05 X Building Permit Fee ***or*** $100.00 minimum fee

F.	**ACCESSIBILITY PLAN REVIEW FEE**	Greater of $0.50 X Accessibility Inspection Fee ***or*** $50.00 minimum fee

G. **ELECTRICAL**

Plan Review Fee	Greater of $0.25 X Electrical Inspection Fee ***or*** $55.00 minimum fee
Electrical Inspection Fee	
Minimum Inspection Fee	$95.00 (Waived if submitted with a Building Permit Application)
Contract or Bid Price	Greater of $0.0055 X Total Installation Cost* or $120.00 minimum fee

* Total installation cost shall be based upon the contract or bid price including all equipment and fair market labor costs. If a contract or bid price is not available, the fee shall be calculated based on the Individual Systems or Equipment Schedule below.

Individual Systems or Equipment:

Service Meter Equipment

Not over 200 amp	$ 95.00
Over 200 amp to 800 amp	$125.00
Over 800 amp	$ 25.00 per each 100 amp
Services exceeding 1 meter	$ 10.00 each additional meter
Ground fault protected services	$ 50.00 per test

Over 600 volts – Additional inspection may be required. See Miscellaneous Fees for cost of additional inspection.

Feeders or Sub-Panels (In conjunction with service)

Not over 200 amp	$35.00
Over 200 amp to 400 amp	$50.00
Over 400 amp	$15.00 per each 100 amp

Over 600 volts – Additional inspection may be required. See Miscellaneous Fees for cost of additional inspection.

Rough Wiring

1 to 25 outlets	$25.00
Each addt'l 10 outlets or fraction thereof	$ 5.00

Final Inspection

1 to 25 outlets	$25.00
Each addt'l 10 outlets or fraction thereof	$ 5.00

Equipment and Appliances

Air conditioner, Range, Dryer, Water Heater, Baseboard Heat, and the like.

Outlet for single unit of 15 KW or less	$15.00
Each additional outlet	$ 2.00

Transformers, Motors, Heaters, Permanent Stand-By Generators and the Like (HP, KW, or KVA)

Less than 25	$ 15.00
25 to 49	$ 25.00
50 to 74	$ 40.00
75 to 199	$ 60.00
200 to 499	$100.00
500 and over	$150.00

Primary Transformers, Vaults, Enclosures, and Sub-Stations (KVA)

Not over 200	$200.00
Over 200 to 500	$250.00
Over 500 to 1,000	$325.00
Over 1,000	$400.00

Solar Photovoltaic Systems (KW)

Up to 5	$100.00
Over 5	$150.00

Signaling Systems

System and the first 25 devices	$75.00
Each addt'l 10 devices or fraction thereof	$ 5.00

Signs (illuminated)

First sign (per occupancy)	$75.00
Each addt'l sign (per occupancy)	$25.00

Outline Lighting

First Transformer	$75.00
Each addt'l transformer	$15.00
Street light on Private Property	$85.00
Each additional street light	$10.00

Swimming Pool

Bonding	$ 75.00 per trip
Equipment wiring	$125.00
Tri-annual State Certification	$250.00

Manufactured or Industrialized Housing

Service and outlets	$95.00
Service, 1 feeder, and 1 receptacle	$125.00
Feeder or power cord only	$75.00
Additional trip	$50.00

H. **MECHANICAL**

Plan Review Fee	Greater of $0.25 X Mechanical Inspection Fee ***or*** $55.00 minimum fee

Mechanical Inspection Fee

Minimum Inspection Fee	$125.00 (Waived if submitted with a Building Permit Application)
Contract or Bid Price	Greater of $0.0075 X Total Installation Cost* ***or*** $125.00 minimum fee

* Total installation cost shall be based upon the contract or bid price including all equipment and fair market labor costs. If a contract or bid price is not available, the fee shall be calculated based on the Individual Systems or Equipment Rate Schedule below.

Individual Systems or Equipment:

Furnaces and Make-Up Air Burners (BTU): Includes ducts and vents

Up to 200,000 BTU	$125.00
Over 200,000 up to & including 300,000 BTU	$175.00
Over 300,000 up to & including 1,000,000 BTU	$225.00
Over 1,000,000 BTU	$250.00 plus $75.00 for each addt'l 500,000 BTU, or part thereof

Suspended Unit Heaters, Wall Heater, or Floor Mounted Unit Heater (BTU)

Up to 100,000 BTU	$ 75.00
Over 100,000 up to & including 200,000 BTU	$100.00
Over 200,000 up to & including 300,000 BTU	$125.00
Over 300,000 BTU	$150.00

Floor Furnaces (includes vents)	$ 75.00

Appliance Vent not associated with another permit	$ 75.00

Boilers, Compressors, Absorption Systems (BTU)

Up to 200,000 BTU	$125.00
Over 200,000 up to & including 300,000 BTU	$175.00
Over 300,000 up to & including 1,000,000 BTU	$225.00
Over 1,000,000 BTU	$250.00 plus $75.00 for each addt'l 500,000 BTU, or part thereof

Air Handling Units/ Chillers	$125.00

Evaporative Coolers (cfms)

Up to and including 6,500 cfm	$100.00
Over 6,500 cfm	$125.00

Chillers, Air Conditioners, Heat Pumps, Refrigeration Units, Compressors, and the like

Rooftop units are combination of cooling tons and heating BTU's

Up to 4 tons	$ 75.00
Over 4 up to & including 7 tons	$125.00
Over 7 up to & including 10 tons	$150.00
Over 10 tons	$165.00 plus $15.00 for each addt'l horsepower or ton

Gas or fuel oil piping system and 1 device connection	$ 75.00
Each additional device	$ 10.00

Water Heater

Up to and including 100 gallons	$ 25.00
Over 100 gallons and direct fired	$ 75.00

Circulating Pump	$ 25.00
Condensate Pump	$ 25.00
Exhaust Fan	$ 25.00
Return Air Fan	$ 25.00
Heat Exchanger	$ 25.00
Damper	$ 25.00
Domestic Incinerator	$ 25.00
Commercial Incinerator	$ 75.00
Underground Snow Melt System	$100.00

Kitchen Exhaust Systems: Includes hood, exhaust duct and fan and air make-up

Type I	$200.00 per hood
Type II	$125.00 per hood

Kitchen Hood, Ducts or Exhaust Fan

Type I	$ 75.00 each
Type II	$ 50.00 each
Air Make-up System	$ 75.00
Kitchen hood automatic electronic smoke extractor	$100.00
Industrial exhaust hood system	$250.00
Range hood (residential occupancy)	$ 25.00

Miscellaneous Mechanical Permits

Chimneys and vents	$ 75.00
Flammable and combustible liquid storage, dust collector	$100.00
Gas meter relocation	$ 75.00
Heat recovery/Energy recovery unit	$ 50.00
Solar heating and cooling system	$125.00

I. **PLUMBING**

Plan Review Fee — Greater of $0.25 X Plumbing Inspection Fee ***or*** $50.00 minimum fee

Plumbing Inspection Fee

Minimum Inspection Fee	$ 85.00 (Waived if submitted with a Building Permit Application)
Contract or Bid Price	Greater of $0.0075 X Total Installation* Cost ***or*** $125 minimum fee

* Total Installation Cost shall be based upon the contract or bid price including all equipment and fair market labor costs. If a contract or bid price is not available, the fee shall be calculated based on the individual systems or equipment rate schedule below.

Individual Systems or Equipment

Sewer Lateral	$ 65.00
Water Lateral	$ 65.00
Sewer and Water Lateral at the same time	$100.00
Piping rough-in (waste and supply)	
5 fixtures or less	$ 75.00
Each additional fixture	$ 5.00
Piping Final Inspection (waste and supply)	
5 fixtures or less	$ 75.00
Each additional fixture	$ 5.00

J. **DEMOLITION**

Permit Fee	Greater of $0.01 X Total Demolition Cost* ***or*** $100.00 minimum fee

* Total Demolition Cost shall be based upon the contract or bid price including all equipment, fair market labor, and disposal charges. If a contract or bid price is not available, the fee shall be calculated based on the total building square footage multiplied by $0.01.

K. **FIRE PREVENTION**

Fire alarm system (10 devices)	$100.00
Each addt'l device	$ 8.00
Smoke detector system (10 devices)	$100.00
Each addt'l device	$ 8.00
Heat detector system (10 devices)	$100.00
Each addt'l device	$ 8.00

Sprinkler system (50 sprinkler heads)	$150.00
Each additional head	$ 2.50
Commercial cooking hood suppression system	$100.00
Dry chemical extinguishing system	$125.00
Standpipe system	$125.00 per riser

L. **MISCELLANEOUS FEES**

Emergency Inspection (less than 48 hours notice)	$ 60.00 (in addition to all other applicable fees)
Inspections for which no fee is specifically indicated	Greater of $150.00 ***or*** $75.00 per hour or portion thereof
Inspection outside of normal business hours (in addition to applicable fee)	Greater of $150.00 ***or*** $75.00 per hour or portion thereof
Special inspection/consultation with report	$125.00 for first hour
Each additional hour or portion thereof	$ 75.00
Detailed Inspection Failure Report referencing Code sections	$ 55.00 per report
Additional Plan Review required by revisions or additions to previously-approved plans	$ 50.00 per hour; $25.00 minimum fee
Start work without obtaining permit	Greater of $50.00 or double the permit cost
Stop Work Order*	$ 25.00
Failure to call for inspection*	$ 25.00
Additional inspection*	$ 55.00

* Certificate of Occupancy will not be issued until paid in full.

Re-Inspection due to failed inspection, not ready, incompleteness, or improper work. Certificate of Occupancy will not be issued until all re-inspection fees are paid in full.

First re-inspection	$ 60.00
Second re-inspection	$100.00
Third and each subsequent re-inspection	$150.00 each

Annual Permit*	$500.00

* For Alterations to an already-approved electrical, gas, mechanical, or plumbing installation pursuant to §403.42(f) of the Uniform Construction Code. The owner or operator of the building, structure, or premises where the alterations will take place must certify that the person(s) performing the work are normally employed at this site and are qualified tradespersons per the following requirements:

Have performed similar alterations on the specified systems for at least three years prior to making application; or

Hold a Journeyman's card in an applicable trade, or are registered apprentices working under the direct supervision of a Journeyman; or

Hold a certification or qualification issued by the Pennsylvania Department of Labor and Industry, another U.S. state, a national model code agency, a national standards writing organization, or a national association representing persons who work in the electrical, gas, mechanical, or plumbing industries.

The permit holder must agree to maintain detailed records of all alterations made under the permit and to make these available, upon, request to Construction Code Officials.

Any work performed outside of the scope of the Annual Permit may require a separate permit(s) and may also require the submission of drawings to be prepared by a Pennsylvania Licensed Architect or Professional Engineer.

Commercial In-Ground Swimming Pool	Greater of $0.25 per square foot ***or*** $200.00 minimum fee
Department of Health 3-year inspection – public swimming pool	$250.00 (1 trip)
Retaining Wall	
4 to 8 feet in height	Greater of $1.00 per lineal foot ***or*** $100.00 minimum fee
Over 8 feet in height	$0.10 per sq. ft. for each additional foot of height or fraction thereof
Fence – Over 6' in height	Greater of $1.00 per lineal foot ***or*** $100.00 minimum fee
Commercial Pre-Built Shed	$100.00

In-Home Daycare	
6 children or less	$ 75.00
7 to 24 children	$150.00
Temporary Construction Trailer (180 day period)	$100.00
Temporary sales office or job site (180 day period)	$300.00
Tent or Temporary Membrane Structure Built or erected for a period not to exceed 180 days and which is in excess of 1600 sq. ft. in size and is used for commercial purposes such as the sale or distribution of fireworks, flowers, or other goods, services, or information to the public	$125.00
Certificate of Occupancy (in addition to applicable inspection fee)	
Temporary Certificate of Occupancy*	$ 25.00

* May be issued for a portion(s) of a building or structure before completion of the entire work covered by the permit if the portion(s) may be occupied safely. The Temporary Certificate of Occupancy will be valid for a specified period of time.

Residential	$ 75.00
Commercial 8,000 sq. ft. or less	$175.00
Commercial over 8,000 sq. ft.	$190.00
Duplicate Permit or Certificate of Occupancy	$ 25.00
Uniform Construction Code Fee*	As established by the Pennsylvania Construction Code Act.

* Assessed in addition to each permit that is subject to the requirements of the PA Uniform Construction Code. This fee is mandated by, and remitted by the City to, the State of Pennsylvania.

4. PAYMENT SCHEDULE

Plan Review Fees	Paid in full prior to commencement of the Review
Permit Fees	Paid in full prior to issuance of the Permit
PA Uniform Construction Code Fee	Paid in full prior to issuance of the associated Permit(s)
Temporary Certificate of Occupancy Fee	Paid in full prior to issuance of the Certificate
Certificate of Occupancy Fee	Paid in full prior to issuance of the Certificate

5. **REFUNDS**

Administrative Application Processing Fee	Non-refundable
Plan Review Fee	Non-refundable
Fees collected for inspections not performed due to a withdrawn application	Shall be refunded

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

APPROVED this 20th day of August, 2018.

THE CITY OF WARREN:

Maurice J. Cashman, Mayor

ATTEST:

Nancy K. Freenock, City Clerk