

**WARREN CITY COUNCIL
REGULAR MEETING
JANUARY 19, 2026 – 7:00 PM**

OPENING OF MEETING

Mayor David Wortman presided over the January 19, 2026, regular meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

ROLL CALL

Members present and responding to roll call were: Mayor David Wortman, Savannah Casey, Maurice Cashman, William Champlin, Danielle Flasher, Philip Gilbert, Jared Villella, and Kylie Jurkowski, Junior Council Member. Members of City Staff present were Michael Holtz, City Manager; Jessicca Byler, Finance Officer; David Krogler, Fire Chief; Teena Leary, Assistant City Clerk; Randall Rossey, Codes and Planning Director; Joseph Sproveri, Chief of Police; Chad Yurisc, City Engineer; and Andrea Stapleford, City Solicitor.

EXECUTIVE SESSION ANNOUNCEMENT

Mayor Wortman announced that Council met in executive session immediately prior to this meeting for discussion of potential litigation pertaining to the provision of emergency medical services (EMS) and the potential purchase of real property.

RECOGNITION OF VISITORS

Mayor Wortman welcomed all visitors. Present were: Delaney Chase, Lisa Siliano, Rocco Siliano, Krista Jee Baxter, and Sally Beckerink (via Zoom).

PUBLIC COMMENT

There was no public comment regarding non-agenda matters.

APPROVAL OF THE AGENDA

Mr. Cashman made the motion to approve the agenda as presented. The motion was seconded by Miss Flasher and carried unanimously.

Mr. Cashman made the motion to not amend the agenda. The motion was seconded by Miss Flasher and carried unanimously.

APPROVAL OF MINUTES

Upon motion by Mr. Villella and second by Miss Flasher the minutes of the December 15, 2025, regular meeting were unanimously approved.

Upon motion by Mr. Villella and second by Miss Flasher, the minutes of the January 5, 2026, organizational meeting were unanimously approved.

CORRESPONDENCE

Mayor Wortman noted a grant award letter received from the Department of Conservation and Natural Resources (DCNR). The grant is in the amount of \$500,000 and is designated for the rehabilitation of Mulberry Park. Mr. Holtz indicated that the City will allocate \$250,000 toward the project in the 2027 budget and will seek the same amount in community funding. Bids for the project are expected to be let in early 2027.

RECOGNITION: OUTSTANDING STUDENT CITIZEN

Mayor Wortman presented a certificate to Rocco Siliano in recognition of his outstanding achievements as a student, athlete, dancer, active member of his church, and citizen.

GUEST PRESENTER: KRISTA JEE BAXTER – HEALING BEAUTY SALON

Krista Jee Baxter, owner of Healing Beauty Salon, spoke about her early years in the beauty industry, time worked in Los Angeles in a beauty school as well as on film sets, and her return to Warren. Her salon offers a variety of services as well as a line of beauty products which she developed under her private label.

RESOLUTION NO. 3308: AFFIRMATION OF 2026 CONTRIBUTION TO TAWC

Mrs. Byler stated that the City’s contribution to the Transit Authority of Warren County (TAWC) is utilized as matching funds for State funding. As part of the State funding application, it is necessary for TAWC to submit a City resolution affirming the amount of the contribution to TAWC as provided for in the 2026 Municipal Budget and further affirming that the contribution will be provided prior to the June 30, 2027, close of the State Fiscal Year (the 2026 contribution check has been mailed).

Mr. Villella made the motion to approve the resolution confirming the City’s 2026 contribution to the Transit Authority of Warren County. The motion was seconded by Miss Flasher and carried unanimously.

RESOLUTION NO. 3309: AUTHORIZING PADOT MULTIMODAL GRANT APPLICATION

Mr. Yurisc stated that it is the intent of City Staff to submit a funding application to the PennDOT Multimodal Transportation Fund Grant Program. If approved, the grant funds will be utilized to conduct a Streetscape Improvement Project in the 400 Block of Pennsylvania Avenue West (between Hickory and Poplar Streets) and would include street rehabilitation, utility relocation, new light poles and bases, electric panels and wiring, tree replacements (including structural soil and cast iron tree grates), curbing, ADA curb ramps, slab removal over sidewalk vaults and filling, new sidewalks with brick inserts, and new planters and benches. The grant application will be for seventy percent (70%) of the estimated project cost with a thirty percent (30%) match required. An Opinion of Probable Cost (OPC) was developed and estimates the total construction cost of the project at \$2,606,696; therefore, the application for grant funding will be in the amount of \$1,824,687 (70%). If the grant is awarded, the City will include the matching funds for the 30% match (which will be \$782,009) in future budgets.

Mr. Cashman made the motion to approve the resolution authorizing the application to the PennDOT Multimodal Transportation Fund Grant in the amount of \$1,824,687 for a Streetscape Improvement Project in the 400 block of Pennsylvania Avenue West. The motion was seconded by Miss Flasher and carried unanimously.

RESOLUTION NO. 3310: DISPOSITION OF NON-PERMANENT RECORDS

Mrs. Leary stated that the City previously declared, by resolution, its intent to follow the schedules and procedures for the disposition of non-permanent records as set forth in the Municipal Records Manual of the Pennsylvania Historical and Museum Commission. In accord with PHMC guidelines, Council must acknowledge each disposition of records by separate resolution.

Mr. Villella made the motion to approve the resolution authorizing the disposition of non-permanent records. The motion was seconded by Miss Flasher and carried unanimously.

COMMITTEE UPDATES

Comprehensive Plan Task Force

Mr. Rossey stated that due to the holidays, there were no updates to report. The next scheduled meeting will be held on February 4, 2026. In response to Mayor Wortman’s question, Mr. Rossey stated that all of the information for the wayfinding signs has been submitted to Advantage Signs and it is anticipated that the signs will be ready for installation in early spring.

Council of Governments

Miss Flasher reported that in addition to the standard business, there was discussion regarding the radio tower update project, recruiting Legislative Committee members, and reporting vacant commercial properties to the Warren County Chamber of Business and Industry (WCCBI) for their catalog of available properties.

Mr. Holtz noted that it is required that City Council annually appoint a member of Council to serve as the City’s representative to the Warren County Council of Governments. Mr. Champlin made the motion to appoint Miss Flasher as the City’s representative to COG. The motion was seconded by Mr. Villella and carried unanimously.

Riverfront Development

Mr. Yuriscic stated that the City was recently notified that it was not awarded funding under Local Share Account Grant Funding. The Appalachian Regional Commission announcement of grant awardees is expected in April.

Mr. Holtz indicated that it is Staff’s recommendation that the planned Riverfront Development Update/Public Input session be held onsite in early spring when the weather permits an outdoor meeting.

Warren Worx

Mr. Holtz stated that the next Executive Committee meeting will be held on January 27 at 8:00 AM. Quality of Life and Business Development subcommittee meetings were held during the prior week. Miss Flasher reported that Warren Worx is finalizing its marketing plan for the coming year and that it will start a blog and newsletter in the coming month.

DEPARTMENT REPORTS – DECEMBER, 2026

The following reports were provided for Council’s review:

- Police Department
- Fire Department
- Department of Public Works
- Codes, Planning, and Zoning Department

APPROVED MINUTES OF BOARDS AND COMMISSIONS

Council acknowledged receipt of the following approved minutes:

Blighted Property Review Committee	November 20, 2025	Regular Meeting
Planning Commission	November 19, 2025	Regular Meeting
Redevelopment Authority	November 19, 2025	Regular Meeting

ADJOURNMENT

Upon motion by Miss Flasher and second by Mr. Villella, Mayor Wortman declared the meeting adjourned.