

**CITY OF WARREN PARKS & RECREATION COMMISSION  
REGULAR MEETING  
December 3, 2019**



The meeting was called to order by Chair Mike Suppa. Members present were Mike Suppa, Jackie Angove, Kirk Johnson, Kris Whitaker and Mark Zavinski. Also attending from City Staff were Nancy Freenock, City Manager, Terry Williams, Director of Codes, Permits and Recreation Services, Mike Holtz, DPW Director and Ellen Nelson Recording Secretary.

**MINUTES**

Ms. Angove made a motion to accept the October 1, 2019 minutes as presented. The motion, seconded by Mr. Zavinski, was approved by unanimous vote.

**CORRESPONDENCE**

None.

**RECOGNITION OF VISITORS**

None.

**REPORT OF OFFICERS**

No report.

**REPORT OF SPECIAL COMMITTEES**

**C.A.R. POOL** – Ms. Williams provided numbers for the season. Pool passes sold were 144 in 2019, 157 in 2018, 122 in 2017 and 110 in 2016. The number of visitors to the pool were 9,222 in 2019, 9,462 in 2018, 8,273 in 2017 and 11,369 in 2016. Revenues for the year exceeded the budgeted amount. Ms. Nelson was asked to check with the City Health Officer regarding the possibility of selling pizza at the pool.

**CITY STAFF REPORTS**

None.

**OLD BUSINESS**

Mr. Holtz gave the committee an update on the Crescent and Lacy Park projects that have been awarded grant funding from PA DCED.

Crescent Park – Due to bids exceeding the anticipated amount, we are looking to scale back on this project, that includes lights, repairs to existing trail, extending trail and improvements to the restrooms, electric and water.

Lacy Park – We are on track to begin this project in the spring of 2020. During construction the City Playground program for this location will be moved to another park.

Kiosks – Michelle Gray from the Historical Society provided the City with layouts for the kiosks she has been work on with Dave Winans. Mr. Holtz has been in contact with the company and the price remains the same from the original quote.

## **NEW BUSINESS**

Beaty Park – Mr. Holtz reported that the playground equipment will be replaced in 2020.

Parks & Recreation Survey – Ms. Williams provided a copy of the survey that will be included in the recycling packets going out to all household in the City of Warren. The survey can be returned to the Municipal Building or can be taken online.

## **MISCELLANEOUS**

None

## **ADJOURNMENT**

There being no further business to come before the Commission, Mr. Suppa declared the meeting adjourned.

## **NEXT MEETING**

February 4, 2020 at 4:35 PM.