

**BLIGHTED PROPERTY REVIEW COMMITTEE
REGULAR MEETING
February 28, 2019**

The regular meeting of the Blighted Property Review Committee (BPRC) was held on Thursday, February 28, 2019 at 11:30 am in Council Chambers of the City of Warren Municipal Building, with Ray Pring, Chair presiding.

Members present included Ray Pring, Denise Whipp, Greg Fraser, Sam Pascuzzi & David Cantrell. Also, present were Terry Williams, Director of Codes, Permits & Recreation Services, Jessica Roudybush, Code Official, Ken Hinton, Code Official and Ellen Nelson, Secretary.

APPROVAL OF MINUTES

Upon a motion by Mr. Fraser and a second by Mr. Cantrell, the minutes of the November 29, 2018 meeting were unanimously approved as submitted.

ACKNOWLEDGEMENT OF VISITORS

Josh Cotton, Times Observer

ELECTION OF OFFICERS

Mr. Fraser made a motion to present the current slate of officers for reelection. Ray Pring, Chair and Denise Whipp, Vice-Chair. Mr. Cantrell seconded the motion that passed by unanimous vote.

CORRESPONDENCE

No correspondence received

PROPERTIES UNDER CONSIDERATION OF 2ND DECLARATION OF BLIGHT

500 Market Street. Ms. Williams stated that this property has been listed for sale with a Real Estate Agency. She suggested holding off any further action at this time.

Chief Pascuzzi made a motion to table action on 500 Market Street for 30 days. Ms. Whipp recused herself from the vote because her real estate agency represents this property. The motion was seconded by Mr. Fraser and passed by unanimous vote.

204 E. Fifth Avenue. Ms. Williams stated that this property is pending action from the Zoning Hearing Board.

Mr. Fraser made a motion to table further action on 204 E. Fifth Avenue until the April meeting. The motion was seconded by Mr. Cantrell and passed by unanimous vote.

204 Prospect Street. Ms. Williams stated that this property has been actively listed for sale with a Realtor, so she suggested the committee table action.

Mr. Fraser made a motion to table further action on 204 E. Fifth Avenue for 30 days. The motion was seconded by Mr. Cantrell and passed by unanimous vote.

3 Hinkle Street. Ms. Roudybush stated that she has had no contact with the owner since his conference call at the last BPRC meeting and there has been no change in the condition of the property. Mr. Fraser asked if we have proof of service for First Declaration of Blight. Ms. Roudybush replied that the owner did not sign for the certified letter, but the First-Class mail was not returned.

Mr. Fraser made a motion to move 3 Hinkle Street to Second Declaration of Blight. Mr. Cantrell seconded the motion that passed by unanimous vote.

705 W. Fifth Avenue. Mr. Hinton stated that he received proof of receipt from Mrs. Clinton for First Declaration of Blight. He has verbal acknowledgement on January 22, 2019 from Mr. Clinton that he received the First Declaration of Blight. The 30-day appeal period has passed. This property is going to judicial sale this year

Mr. Fraser made a motion to move 705 W. Fifth Avenue to Second Declaration of Blight. Chief Pascuzzi seconded the motion that passed by unanimous vote.

UPDATE FROM PLANNING COMMISSION/RDA ON BLIGHTED PROPERIES

Ms. Williams provided updates on the following properties.

17 Conewango Avenue. The RDA received approval from the Court to hold a sealed public bid for this property. The Solicitor is preparing the bid documents. Plans are to have bids returned and ready to open at the March RDA meeting.

East Street School. Ms. Williams is asking for direction from the BPRC. Mr. Huck, one of the co-owners will be talking in June with the other co-owner, who lives in Florida. Property maintenance issues are not consistent. When notified of an issue, the owner remedies it. Chief Pascuzzi asked if we are pursuing property maintenance issues of the roof. Mr. Hinton replied that there is an outstanding notice of violation on the roof. The owner has until spring to respond.

Ms. Williams asked the committee if they would like this property to be presented to them at the next meeting for consideration of blight. Mr. Pring and Mr. Fraser both agreed that they would like this property to be presented.

OTHER BUSINESS

None

ADJOURNMENT

There being no further business to come before the Committee, Mr. Pring declared the meeting adjourned.

The next meeting will be held Thursday, March 28, 2019 at 11:30 am.

Minutes prepared by Ellen Nelson