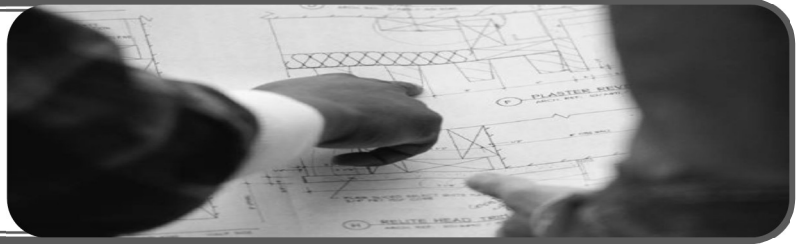


**CITY OF WARREN
PLANNING COMMISSION
REGULAR MEETING
June 19, 2024**



The regular meeting of the Planning Commission was held on June 19, 2024, at 7:30 AM in the First Floor Administrative Conference Room of the Municipal Building, 318 W. Third Avenue, Warren, PA.

ROLL CALL

Chair Angela Abreu called the meeting to order at 7:30 am. Present were Secretary Ray Pring, members Michael Suppa and Randall Gustafson. Vice Chair Elizabeth Raible and Katie Spiegel were excused. City Staff present were Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official, and Jessica Trumbull – Codes and Recording Secretary.

APPROVAL OF AGENDA

Upon a motion by Mr. Gustafson and a second by Mr. Suppa, the agenda presented for the April 17th, 2024, regular meeting was unanimously approved by those present.

MOTION TO AMEND THE AGENDA AND STATEMENT OF PURPOSE FOR AMENDMENT

The agenda stands as presented.

APPROVAL OF MINUTES

Upon a motion by Mr. Suppa and a second by Mr. Pring, the minutes from the April 17th, 2024, regular meeting were unanimously approved by all those present.

VISITORS

Kevin and Paula Wilson-1103 Spring Street

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

None at this time.

NEW BUSINESS

Wilson Subdivision- Mr. Rossey explained that the Wilson's bought 1103 Spring Street at tax sale and that the minor subdivision will take place at the corner of Spring Street and the top of Public Way. Since acquiring the property, all blight has been alleviated as the house has been demoed. Mr. and Mrs. Wilson would like to combine this property with their existing property, making the existing property larger. A motion was made to approve the subdivision and move this subdivision on to Council in July by Mr. Suppa with a second by Mr. Gustafson. All in present were in favor.

Declaration of Blight 10 Nesmith Street – Mr. Rossey stated that this property was moved to 2nd Declaration of Blight at the May BPRC meeting due to no utilities, roof and property maintenance issues. A motion to uphold blight status and move the property to RDA was made by Mr. Pring with a second by Mr. Suppa with all present in favor.

Downtown tables and chairs – Mr. Rossey is asking the Commission to take into consideration and make a recommendation that can be forwarded to the City Council, to add more tables and chairs outside in front of the restaurants. For example, like the black tables and chairs on the sidewalks of Second Avenue, and potentially adding the following streets, Liberty Avenue, Pennsylvania Avenue W and under the advisement of Mr. Suppa Pennsylvania Avenue E. Mr. Taylor agreed to call the East end restaurants to see if they too would like to be included in receiving tables and chairs on the sidewalks. Mr. Rossey reiterated that the black tables and chairs will belong to the city and no reservations can be made on those as well as no one restaurant can dictate where they go or who will be able to use them. Planning Commission was asked to make their recommendation at their July meeting.

OLD BUSINESS

Zoning Ordinance-Mr. Rossey reports that the Council voted to approve the new Zoning Ordinance at the Council meeting in May. The new Zoning Ordinance should go into effect by the end of June.

ADJOURNMENT

With there being no further business to come before the Commission, upon a motion from Mr. Pring and a second from Mr. Suppa, the meeting was adjourned at 7:50 am. The next meeting is scheduled for July 17th, 2024.

Minutes prepared by Jessica Trumbull.