

# LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) DISTRICT APPLICATION



**City of Warren**  
318 West Third Avenue - Warren, PA 16365  
Phone (814)723-6300 - Fax (814) 723-3242  
www.cityofwarrenpa.gov

## GENERAL INFORMATION

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

## DEVELOPMENT DESCRIPTION

Type of Improvement:  New Facility  Expansion of Current Facility  Renovation of Current Facility  
 Other (Please specify) \_\_\_\_\_

Briefly summarize the plan for improvement and costs involved: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Notice MUST be given to the Warren County Assessment Office immediately following completion of improvements.)

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PROCEDURAL GUIDELINES FOR LERTA DISTRICT APPLICATION

The City of Warren LERTA District abates 100 percent of the City, County and School District taxes due on improvements made to commercial and industrial properties for five (5) years.

The abatement includes only new improvements.

The following application procedure has been adopted:

- I. Contact the Warren County Tax Assessment office to inform the Tax Assessor of the LERTA applicant.

Your application should be addressed to:

Warren County Tax Assessment Office  
LERTA District Program  
204 Fourth Avenue  
Warren, PA 16365

- II. Send a copy of the application to the following agencies:

- A. Warren County Commissioners  
LERTA District Program  
204 Fourth Avenue  
Warren, PA 16365
- B. City of Warren  
LERTA District Program  
318 W. Third Avenue  
Warren, PA 16365
- C. Warren County School District  
LERTA District Program  
6820 Market Street  
Russell, PA 16345