

**WARREN CITY COUNCIL
REGULAR MEETING
MARCH 20, 2017 – 7:30 PM**

OPENING OF MEETING

Mayor Cashman presided over the March 20, 2017 regular meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

ROLL CALL

Members present and responding to roll call were: Mayor Maurice Cashman, Elissa Davis, Gregory Fraser, Philip Gilbert, Richard Kolcharno, John Lewis, James A. Zavinski, Sr., and Joshua Chimenti, Junior Council Member. Members of City Staff present were Mrs. Freenock, Mr. Holtz, Mrs. Leary, Ms. Nau, Chief Pascuzzi, Mrs. Risinger, Mr. Sceiford, Chief Zydonik, and Attorney Stapleford as well as Police Sgt. Deppen.

APPROVAL OF MINUTES

Upon motion by Mr. Zavinski and second by Mr. Lewis, the minutes of the February 20, 2017 Regular Meeting were unanimously approved.

RECOGNITION OF VISITORS

Mayor Cashman welcomed all visitors. Present were:

- Pauline Steinmeyer: Resident observing
- Jane Dunshie: Resident observing
- Bonnie Riggle: Resident observing
- Brian Ferry: Times Observer Reporter

CORRESPONDENCE

Council members acknowledged receipt of correspondence from:

- Warren County Historical Society thanking the City for its 2017 contribution.
- Committee of Retired Boilermakers requesting contribution toward construction of a scale replica of the St. Louis arch to be placed at the Warren County Visitors' Center.

RESOLUTION NO. 3032: ADOPTING PENSION FUND INVESTMENT POLICY STATEMENT

Mrs. Risinger stated that following the appointment of Vanguard Advisors, Inc. and its affiliates as the Investment Manager for all City pension plans, it is necessary for a new Pension Fund Investment Policy Statement to be adopted. A statement was drafted and was approved by each of the Pension Plan Committees.

Upon motion by Mr. Lewis and second by Mr. Fraser, Council members voted unanimously to approve the resolution adopting the Pension Fund Investment Policy Statement.

AGREEMENT: WARREN COUNTY YMCA FOR MUNICIPAL POOL MANAGEMENT

(See 2/20/2017 Council meeting minutes)

Ms. Nau stated that the City previously entered into an agreement with the Warren County YMCA for the daily operation of the Municipal Pool including the hiring, training, and scheduling of all Pool staff. The City retained control of the physical plant including the handling of chemicals and maintenance of all equipment. The initial agreement expired at the close of the 2016 Pool season; therefore, the City held discussions with YMCA staff to agree to terms for a new agreement. Following the February 20, 2017 Council meeting, the proposed agreement was amended to address concerns stated by Mr. Fraser.

Upon motion by Mr. Fraser and second by Miss Davis, Council members voted unanimously to approve the five-year Municipal Pool Management agreement with the Warren County YMCA.

AGREEMENT: LEDVANCE, LLC, FOR TURNING RADIUS RIGHT-OF-WAY

(See 2/20/2017 Council meeting minutes)

Mr. Holtz stated that the 2017 CIP budget includes a reconstruction project at the intersection of Lexington Avenue and South Parker Street. During the design phase of the project, it was determined that an enhanced turning radius would benefit the large number of tractor/trailer vehicles that travel the intersection. LEDVANCE, LLC, owner of the property at the northwest corner of the intersection indicated that it is willing to enter into a right-of-way agreement which would facilitate construction of an improved turning radius. Following the February 20, 2017 Council meeting, the agreement was amended and provided to Council members.

During discussion, Mr. Fraser suggested that “and maintaining” be inserted following “constructing” in the first sentence of enumerated item number one of the agreement.

Upon motion by Mr. Lewis and second by Mr. Kolcharno, Council members voted unanimously to approve the Right-of-Way Agreement with LEDVANCE, LLC with Mr. Fraser’s suggested language to be included.

RESOLUTION NO. 3033: CRESCENT PARK IMPROVEMENT PROJECT GRANT APPLICATION

Mr. Holtz reported that, as part of the application for grant funding, it is required that Council adopt a resolution authorizing the grant application and authorizing signature of the grant agreement. The grant funding will be utilized for the following work to be performed at Crescent Park:

1. Repair and extension of the limestone walkway from the Hickory Street Bridge to the Cancer Center;
2. Lighting the entire walkway with LED lighting to replicate the standard City fixture;
3. New concrete walkways around the ADA restroom, pavilion, and at the entrance to the Hickory Street Bridge;
4. Update the existing restroom to current ADA standards;
5. Provide an ADA parking space; and
6. Development of a Healing Garden along the extended trail.

The grant application is for fifty percent of the total estimated \$330,000 project cost.

Upon motion by Mr. Lewis and second by Miss Davis, Council members voted unanimously to approve the resolution authorizing the grant application and agreement with the Commonwealth of Pennsylvania for the Crescent Park Improvement Project.

BID AWARD: SIGNATURE PAVING AND SEALCOATING FOR STREET RESTORATIONS

Upon motion by Mr. Fraser and second by Miss Davis, Council members voted unanimously to award the contract for Contracted Street Opening Restorations to Signature Paving and Sealcoating of Jamestown, NY. The contract is for one year with an option to renew for an additional year with approval by each party.

BID AWARD: CURTIS CONTRACTING FOR CONTRACTED MOWING SERVICES 2017-2019

Upon motion by Mr. Lewis and second by Miss Davis, Council members voted unanimously to award the contract for Contracted Mowing Services for years 2017 through 2019 to Curtis Contracting and Services of Tiona, PA.

BID AWARD: BLUE ROCK CONSTRUCTION, LLC, FOR CONSTRUCTION OF BIRD PLATFORM

Mr. Holtz stated that the City advertised bids for the Bird Viewing Platform portion of the Riverwalk Trail and Overlook Project located in the 400 block of Pennsylvania Avenue West. Blue Rock Construction, LLC, of Erie, PA, submitted the sole bid in the amount of \$169,945.

Mr. Holtz further stated that this amount is over the budgeted amount that was estimated for this portion of the project. This was the second time the Overlook was bid with the lowest bid in the first round being \$225,000. Following the second bid opening, the City contacted various private foundations throughout the community and the City was able to secure the additional funding required for the project.

During discussion, Mr. Holtz noted that Council previously approved the grant application and agreement and also provided for the City’s share relative to the grant funding in the 2017 budget. Mr. Lewis stated that he did not believe that the bid amount was reasonable for the size and style of the structure and Mayor Cashman questioned the need for the structure and the associated cost. Mr. Holtz noted that the project includes extensive foundation work and also noted that, in accord with the grant terms, prevailing wages must be paid by the contractor. Ms. Nau stated that the project area is included in Walkable Warren. She further stated that trails and projects of this type are a priority under the State’s five-year plan for recreation.

Mr. Fraser made the motion to award the contract for construction of the Bird Viewing Platform to be located along the 400 Block of Pennsylvania Avenue West to Blue Rock Construction, LLC. The motion was seconded by Miss Davis and carried with four votes in the affirmative and three nay votes cast by Mr. Lewis, Mr. Kolcharno, and Mayor Cashman.

RESOLUTION NO. 3034: APPLICATION FOR COUNTY LIQUID FUELS ALLOCATION

Mr. Holtz indicated that it is necessary for Council, by resolution to annually apply for the County Liquid Fuels Tax Allocation. The City’s allocation for 2017 was established at \$12,892. Mr. Holtz noted that these monies are utilized to reimburse the General Fund for road salt purchased for snow and ice control.

Upon motion by Mr. Kolcharno and second by Mr. Lewis, Council members voted unanimously to approve the resolution authorizing the City’s application for the 2017 County Liquid Fuels Tax Allocation.

APPOINTMENTS TO BOARD OF HEALTH

Following adoption of Ordinance No. 1890 which established a Board of Health, the City received five applications from citizens wishing to serve on the Board. In accord with the ordinance, initial appointments to the Board are to be made for staggered terms of one to five years and thereafter appointments shall be for a term of five years.

Upon motion by Mr. Lewis and second by Mr. Kolcharno, Council members voted unanimously to appoint the following individuals to the Board of Health for the stated term:

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|-------------------------|------------------------------------|
| Damion M. Wise, Pharm.D | Five-year term expiring 3/31/2022 |
| Melissa A. Zydonik, RN | Four-year term expiring 3/31/2021 |
| Robert A. Raible | Three-year term expiring 3/31/2020 |
| Paul L. Boger, DMD | Two-year term expiring 3/31/2019 |
| Mark H. Woody, RN | One-year term expiring 3/31/2018 |

DEPARTMENT REPORTS – FEBRUARY , 2017

The following reports were presented for Council’s review:

- Police Department
- Fire Department
- Department of Public Works
- Building Codes Department

APPROVED MINUTES OF BOARDS AND COMMISSIONS

Council acknowledged receipt of the following approved minutes:

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| Parks and Recreation Commission | – | December 6, 2016 | Regular Meeting |
| Planning Commission | – | January 18, 2017 | Regular Meeting |
| Street Landscape Committee | – | January 24, 2017 | Regular Meeting |

ADJOURNMENT

There being no further business to come before Council, Mayor Cashman declared the meeting adjourned.