

**CITY OF WARREN PARKS & RECREATION COMMISSION
REGULAR MEETING
April 9, 2019**



The meeting was called to order by Vice-Chair Judi Wilson. Members present were Judi Wilson, Jackie Angove, Kirk Johnson, Mark Zavinski, and Kris Whitaker. Also attending from City Staff were Terry Williams, Director of Codes, Permits and Recreation Services; Nancy Freenock, City Manager and Mike Holtz, DPW Director.

MINUTES

Ms. Angove made a motion to accept the February 5, 2019 minutes as presented. The motion, seconded by Ms. Whitaker, was approved by unanimous vote.

CORRESPONDENCE

None.

RECOGNITION OF VISITORS

None.

REPORT OF OFFICERS

No report.

REPORT OF SPECIAL COMMITTEES

Walkable Warren Kiosks. Ms. Williams reported that Michelle Gray from the Warren County Historical Society continues to work with Dave Winans to design the various kiosks. A preliminary sample of the Clemons Park kiosk design was shared with the committee. Everyone approved of the sample design. All kiosk designs should be completed by the end of May. Funding from Blair and The Community Foundation of Warren County has already been received for this project, so the kiosks can be ordered as soon as the designs are reviewed and approved by City staff.

CITY STAFF REPORTS

Crescent Park. Mr. Holtz reported that bids for the Crescent Park Trail project are due April 18. There will be a special meeting of City Council on April 22 to award the contract. The project has been generating interest among contractors so there will likely be several good bid submissions. This portion of the project received DCNR grant funding.

The Landscape Committee will be helping with the design and cost estimates of the Healing Garden portion of the project. The City is submitting an AARP grant for the costs associated with placing the bronze elementary school statues in the Healing Garden.

Beaty Park. Mr. Holtz reported that DPW removed the merry-go-round from the park after an equipment inspection by City employee and certified playground equipment inspector, Joe Reinke. The equipment was deemed to be unsafe, but a new merry-go-round unit has been ordered. City staff has written a DCNR grant for a new modular playground equipment unit to replace the large wooden modular unit currently at the park. This piece was relocated to the City from South Street Elementary School when the school closed some years ago, so its life expectancy is nearing an end.

The tennis courts and pickle ball courts are open for the season

American Ramp Company will be in town in May to inspect and make any necessary repairs to the skate park.

Lacy Park. Ms. Williams updated the committee on an Easter Egg hunt to be held at Lacy Park on April 20. The event will be sensory-friendly and all-inclusive and is sponsored by the Warren County Development Association and the Rotary Club of Warren.

OLD BUSINESS

Memorials. David Hildebrand, Mike Holtz, and Kris Whitaker met with Mrs. Denny Crandall to finalize plans for the tree and memorial bench to be placed at Beaty Park in honor of Denny's years of service to the Parks and Rec Commission. The tree will be planted in April, and the bench has been ordered. A plaque will be placed on the bench with Denny's name and years of service.

A memorial bench has also been ordered for longtime City DPW employee, Vinnie Massa. This bench will be placed at Betts Park near the softball fields.

NEW BUSINESS

Ms. Williams reviewed suggested changes to the Park, Recreation and Conservation Ordinance, as well as to the Special Events Ordinance. Highlights as follows:

- Amending the definitions of Domesticated Animal and Service Animal and adding a definition for Support Animal
- Adding 7:30 a.m. as the time someone may begin operating amplified sound equipment in the parks
- Clarifying language to allow for temporary signs and decorations to be taped to structures or trees at the parks during parties or events
- Adding drones to the list of aircraft prohibited at City parks
- Removing the sale of food and merchandise on City property as a qualifier for the Special Event process
- Specifying the Special Event process for tents over 1,000 sq. ft. Tents 200 – 1,000 sq. ft shall require a tent permit.

Committee members approved of the suggested changes and recommended the Ordinances be updated to reflect the changes. City staff will present City Council with the ordinance updates at the May council meeting.

MISCELLANEOUS

None.

ADJOURNMENT

There being no further business to come before the Committee, Ms. Whitaker made a motion to adjourn.

NEXT MEETING

June 4, 2018 at 4:35 PM.