

**WARREN CITY COUNCIL  
SPECIAL MEETING  
MAY 22, 2023 – 6:00 PM**

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**OPENING OF MEETING**

Mayor David Wortman presided over the May 22, 2023, special meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

**ROLL CALL**

Members present and responding to roll call were: Mayor David Wortman, Maurice Cashman, Danielle Flasher, Philip Gilbert, Jared Vilella, and John Wortman; Wendy McCain and Junior Council Member Lydia Balas were absent. Members of City Staff present were Michael Holtz, City Manager, and Jessica Byler, Finance Officer.

**RECOGNITION OF VISITORS**

Mayor Wortman welcomed all visitors. Present were:

- Jim Decker: Warren County Development Association
- Josh Cotton: Times Observer Reporter

**APPROVAL OF THE AGENDA**

Mr. Vilella made the motion to approve the agenda as presented. The motion was seconded by Mr. J. Wortman and carried unanimously among the Council members present.

**RESOLUTION NO. 3235: AUTHORIZING APPLICATION FOR ARC FUNDING**

Jim Decker, Executive Director of the Warren County Development Association (WCDA), addressed Council and described the ongoing renovation activities at the WCDA's 300 Second Avenue property (formerly known as the Warren National Bank). To fund the next phase of the overall project, the WCDA requested that the City file an Appalachian Regional Commission (ARC) funding application in the amount of \$1,100,000 on its behalf. If awarded, the funds will be sub-granted to the WCDA under an agreement with terms and conditions similar to prior agreements.

Activities to be included under the grant application include:

1. Replacement of the roof membrane and access hatch;
2. Cleaning, repair, and replacing (as necessary) the masonry and metal soffit and fascia on the east and south facades of the building;
3. Replacement and upgrade of the first floor HVAC system;
4. Replacement and upgrade of the heating and dehumidification system for the basement area; and
5. Complete renovation of the third floor including HVAC systems, electric, telecommunications, restroom, classroom/training area development, and finishing.

Mr. Cashman made the motion to approve the resolution authorizing the City to submit an ARC funding application in the amount of \$1,100,000 on behalf of the WCDA and authorizing the Mayor and Municipal Clerk to execute documents related to the application. The motion was seconded by Miss Flasher and carried unanimously among the Council members present.

**ADJOURNMENT**

There being no further business to come before Council, Mayor Wortman declared the meeting adjourned.