

**BLIGHTED PROPERTY REVIEW COMMITTEE
REGULAR MEETING
MAY 24, 2018**

The regular meeting of the Blighted Property Review Committee (BPRC) was held on Thursday, May 24, 2018 at 11:30 am in Council Chambers of the City of Warren Municipal Building, with Chair Ray Pring presiding.

Members present included Ray Pring, Denise Whipp and Chief Pascuzzi. Also present were Ken Hinton, Code Official and Ellen Nelson, Secretary.

APPROVAL OF MINUTES

Upon a motion by Ms. Whipp and a second by Chief Pascuzzi, the minutes of the April 26, 2018 meeting were unanimously approved with correction.

ACKNOWLEDGEMENT OF VISITORS

Karen Rodgers re: 103 N. South Street
Stacey Gross, Times Observer

CORRESPONDENCE

An email was received from Ms. Haibach with a schedule of repairs to 103 Jefferson Street.

PROPERTIES UNDER CONSIDERATION OF 1ST DECLARATION OF BLIGHT

- A. **103 Jefferson Street**. Mr. Hinton presented photos to the Committee and stated that no improvements have been made since the last meeting. Chief Pascuzzi stated, that according to the March 29 property maintenance inspection sheet, work was to be completed and asked if any had been done. Mr. Hinton replied that nothing was completed. Mr. Pring commented that the clutter had been addressed but the porch construction was not done prior to the May meeting as requested. Neither Ms. Sweet nor Ms. Haibach were present at this meeting.

Chief Pascuzzi made a motion to proceed with First Declaration of Blight based on the fact that the property owner did not make progress by May meeting as promised. Ms. Whipp seconded the motion which passed by unanimous vote.

PROPERTIES UNDER CONSIDERATION OF 2ND DECLARATION OF BLIGHT

- A. **714 W. Fifth Avenue**. Mr. Hinton stated that a letter that this property was being considered for Second Declaration of Blight was received and the card was signed by Mr. Whipple on May 18. There are no noted improvements and there has been no contact from the owners. A notice of violation was issued for high grass. Ms. Whipp asked if the committee should hold off on a decision due to the upcoming tax sale on May 25. Mr. Pring stated that the tax sale would only affect who is notified.

Chief Pascuzzi made a motion to move this property to second declaration of blight. Ms. Whipp seconded the motion which passed by unanimous vote.

Mr. Pring advised Mr. Hinton to wait until after the tax sale to send his letter to be sure he notifies all parties.

- B. **103 N. South Street.** Mr. Hinton reported that the certified mail card was returned for the letter for consideration of second declaration of blight. Ms. Rodgers stated that she has had health issues and is going to try to sell the property. She does not have the money to do the work that needs done. She will be posting a For Sale sign next week.

Chief Pascuzzi made a motion to proceed with the second declaration of blight based on no improvements and the owner does not intend to make them. Ms. Whipp seconded the motion which passed by unanimous vote.

UPDATE FROM PLANNING COMMISSION/RDA ON BLIGHTED PROPERIES

- Mr. Pring reported that the Planning Commission had no properties before them this month.
- Ms. Nelson reported that the RDA did not meet in May so nothing to report

OTHER BUSINESS

- None.

ADJOURNMENT

There being no further business to come before the Committee, Mr. Pring declared the meeting adjourned. The next meeting will be held Thursday, June 28, 2018 at 11:30 am.

Minutes prepared by Ellen Nelson