

**BLIGHTED PROPERTY REVIEW COMMITTEE
REGULAR MEETING
JUNE 16, 2022**

The regular meeting of the Blighted Property Review Committee (BPRC) was held on Thursday, June 16, 2022, at 11:30 AM in Council Chambers of the City of Warren Municipal Building, 318 W. Third Avenue, Warren, PA.

ROLL CALL

Vice Chair Denise Whipp called the meeting to order. Members present included Vice Chair Denise Whipp, Dave Krogler Fire Chief and Doug Hearn. Also present were; Mike Holtz, DPW Director; Scott Taylor, Zoning & Ordinance Enforcement Official; and Kassie Damcott, Recording Secretary. Absent from the meeting: Chair Ray Pring; Maurice Cashman; Nancy Freenock - City Manager.

ACKNOWLEDGEMENT OF VISITORS

Josh Cotton – representing the Warren Times Observer

APPROVAL OF AGENDA

Upon a motion by Doug Hearn and a second by Dave Krogler, the agenda for the Thursday, June 16, 2022, meeting was approved, with those in attendance also in favor.

APPROVAL OF MINUTES

Upon a motion by Dave Krogler and a second by Doug Hearn, the minutes from the May 26, 2022, meeting were unanimously approved as presented by those present.

CORRESPONDENCE

There was no correspondence to come before the Committee.

CONSIDERATION OF 1ST DECLARATION OF BLIGHT

104 Water St – Scott Taylor, zoning & ordinance official, reports he has been in contact with the owner of the property. The owner has been making progress but is being held up by supply chain issues as well as lack of contractors. Mr. Taylor reports that the replacement of windows is not a permissible repair, but the structural work in the basement will need a permit issued by Bureau Veritas when the homeowner and contractor are ready to go. A motion to table the property for full review at August 2022's meeting was made by Mr. Krogler and a second by Mr. Hearn. All those present were in favor and the motion passed unanimously.

21 Glade Ave – Mr. Taylor reports that abatement began recently, the outside is nearly complete and the inside work is on-going. Windows and siding have been installed in the home and the inside has been gutted. The structural integrity of a side-portion of the home was secured by digging next to the foundation and resetting the foundation blocks with new concrete. Mr. Taylor has been in touch with Dean Gourley, the contractor working on the property, and reports that Mr. Gourley is taking a short break with the property now that his main business has picked up for the season. Mr. Gourley's plan is to have the property up for sale early Spring 2023. Mr. Hearn remarked the taxes are still outstanding on the property, to which Mr. Taylor said he would speak to Cynthia Rutsky, the homeowner, about the status of those. A motion to table the property for full review in October 2022 was made by Mr. Hearn, seconded by Mr. Krogler and passed unanimously by those present.

15 N Irvine St – This property should have been removed from the agenda prior to the meeting. There was no update given or action taken on this property at this time.

PROPERTIES UNDER CONSIDERATION OF 2ND DECLARATION OF BLIGHT

104 West Third Ave – Also known as the East Street School, this property is owned by Bob Huck. Mr. Taylor reports that work has begun taking down the chimneys and the bell tower in the last 10 days. He has spoke to Mr. Huck who reports that he will take down as much as possible with his own equipment and Fox N Sons will demo the rest. Mr. Huck obtained a demo permit from Bureau Veritas that is valid for 1 year, so long as work is not paused for more than 180 days consecutively. Mr. Huck believes the structure will be ready for final demo by the Fall. A motion to request Mr. Huck's presence with an update at July's meeting, as well as his presence at a meeting in the Fall (date to be determined) was made by Mr. Krogler and seconded by Mr. Hearn. All those present were in favor.

POTENTIAL BLIGHT CANDIDATES

No properties to review this month.

REVIEW OF PROPERTIES YTD:

Mr. Taylor presented the up-to-date list of properties and confirmed the statuses of each.

OLD BUSINESS

Mission Statement – With Mr. Pring unable to attend the meeting, no action was taken on the mission statement, nor was an update available at this time.

PUBLIC COMMENT

There was no public comment.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

With there being no further business to come before the Authority, the meeting was adjourned upon motion by Mr. Krogler and a second by Mr. Hearn. The motion carrier unanimously.

The next meeting will be held Thursday, July 28th, 2022, at 11:30.

Minutes prepared by Kassie Damcott