



CITY OF WARREN
REDEVELOPMENT AUTHORITY
REGULAR MEETING
June 22nd, 2022

The regular meeting of the Redevelopment Authority (RDA) was held on June 22nd, 2022, at 1:00 PM in Council Chambers of the Municipal Building, 318 W. Third Avenue.

ROLL CALL

Vice Chair Gary Sawtelle called the meeting to order. Additional members present included Secretary/Treasurer Holly LeMeur, and Mindy Saunders. Also present; Scott Taylor – Zoning Ordinance Enforcement, Randy Rossey – Director of Codes & Planning Official, Mike Holtz – DPW Director, Kassie Damcott - Recording Secretary. Absent: Mike Boyd - Chair, Doug Hearn - Member and Nancy Freenock – City Manager

APPROVAL OF THE AGENDA

Upon motion by Mrs. LeMeur and second by Mrs. Saunders, RDA members voted unanimously to approve the agenda as presented.

APPROVAL OF MINUTES

Mrs. Saunders made a motion to approve the May 25th, 2022, regular meeting minutes, followed by a second from Mrs. LeMeur. The motion carried unanimously.

VISITORS

- Brian Ferry - Warren Times Observer
- Phil Gilbert – City councilmember
- Andy Close – Your Daily Local
- Jeff Eggleston – County Commissioner

CORRESPONDENCE

There was no correspondence to bring before the Authority.

TREASURER'S REPORT

Ms. LeMeur reviewed the following bank statements and invoices:

May 2022

Key Bank:

Beginning balance: \$633,581.52 Interest earned: \$5.38. Total balance on May 30, 2022: \$633,586.90.

Northwest Savings Bank:

Beginning balance: \$66,332.49 Interest earned: \$2.82. Total ending balance on May 30, 2022: \$66,335.31.

Mrs. Saunders made a motion to approve the treasurers report, Mrs. LeMeur seconded the motion. The motion carried unanimously.

Invoices for approval:

Invoice #116347 for \$138.67 - reimbursement to the City of Warren for fees they paid on behalf of the RDA which consisted of Stapleford & Byham Legal Fees – invoice # 7414 for \$54.00 and reimbursement to the City of Warren for the \$84.67 cost associated with the Times Observer advertising of 423 Rankin Street bid. These items were reviewed and approved by a motion from Mrs. LeMeur, followed by a second from Mrs. Saunders. The motion carried unanimously.

OLD BUSINESS

- **423 Rankin St Sale** – Per Mr. Rossey, the transfer on this property from the sale should be completed soon, within the next few weeks.
- **RDA Loan to Tom Christeson** – Mr. Rossey reports the documents will be processed when Mr. Christeson is in town in early to mid-July. Mrs. Stapleford has all the information needed to complete the documents and loan processing.

NEW BUSINESS

- **Land Bank Presentation** – Mr. Eggleston presented the county-wide land bank the Commissioners are in the process of developing. If created, the county's redevelopment authority will help facilitate the larger sale operations. The creation of a county-wide land bank would allow municipalities and townships to get involved with properties before they the process of default, sheriffs' sale and tax sales go further, potentially helping remedy some issues. The county is working to finalize the land bank ordinance at the end of July. If the City of Warren were to participate, at least one city RDA member would be appointed to the county landbank board/staff. Mr. Eggleston stated the purpose of the county land bank is to augment the city's current RDA operations, not replace it.
- **7 Hinkle St** – Mr. Taylor gave an update on 7 Hinkle Street property, reporting it has been deteriorating for years under the previous owner, as well as the current. DPW crews have been mowing and recently removed a dumpster load of trash from the property, while no utilities are on and no abatement has been attempted. The property has received first and second blight designation by the Blighted Property Review Committee and has now been passed onto the RDA by the Planning Commission. Mrs. Saunders made a motion to invite the property owner to the July RDA meeting to address the property. Mrs. LeMeur seconded, and the motion carried unanimously.

ADJOURNMENT

With there being no further business to come before the Authority, the meeting was adjourned upon motion by Mrs. Saunders followed by a second from Mrs. LeMeur. The motion carried unanimously.

NEXT MEETING

The next meeting will be held on Wednesday, July 27th, 2022, at 1:00 PM.

Minutes prepared by Kassie Damcott.