



CITY OF WARREN
REDEVELOPMENT AUTHORITY
REGULAR MEETING
June 28, 2023

The regular meeting of the Redevelopment Authority (RDA) was held on June 28, 2023, at 1:00 PM in the Council Chambers of the Municipal Building, 318 W. Third Avenue.

ROLL CALL

Chair Gary Sawtelle called the meeting to order at 1:00 PM. Additional members present included Doug Hearn, Philip Dellamedaglia, and Mindy Saunders. City Staff present included Randy Rossey – Director of Codes & Planning, and Jessica Trumbull – Recording and Codes Department Secretary.

AGENDA APPROVAL

A motion to approve the agenda was made by Mr. Dellamedaglia and seconded by Mr. Hearn. All those present were in favor.

APPROVAL OF MINUTES

Mr. Hearn made a motion to approve the May 24th, 2023 regular meeting minutes, followed by a second from Mr. Dellamedaglia. The motion carried unanimously.

VISITORS

No visitors were present.

CORRESPONDENCE

No correspondence currently.

TREASURER'S REPORT

Mr. Hearn reviewed the May 2023 bank statements and invoices:

Key Bank:

Beginning balance: \$383,007.73 Interest earned: \$130.53. 1 deposit from Dewboi Properties LLC: \$1,500.00. Total balance on May 31, 2023: \$384,638.26

Northwest Savings Bank:

Beginning balance: \$64,371.40 Interest earned: \$2.73. Check #1222 for \$178.20 cashed. Check #1223 for \$15.00 was also cashed. Total ending balance on May 31, 2023: \$64,180.93.

Mrs. Saunders made a motion to approve the treasurers' report; Mr. Dellamedaglia seconded the motion. The motion carried unanimously.

Invoices for approval:

There was (1) one invoice for approval this month. Invoice #11815 was for payment to City of Warren for (1) Stapleford & Byham bill, (1) Judicial Sale purchase of 325 Prospect Street and (1) USLI Endorsement for 710 W Fifth policy addition. A motion to approve the payment of the invoice was made by Ms. Saunders and seconded by Mr. Dellamedaglia. The motion carried unanimously.

OLD BUSINESS

418 Hazel Street – Mr. Rossey stated that the homeowner was unable to attend the meeting due to health issues and asked for consideration to revisit this property in July to give the homeowner time to heal and have his voice heard. The motion to revisit this property in July was brought by Ms. Saunders with a second by Mr. Dellamedaglia. Motion carried unanimously.

Facade Design Committee Recommendations- Mr. Rossey presented the list of candidates chosen by the Façade Design Committee are as follows:

334 & 330 Pennsylvania Ave W owner Rob Roth
344 Pennsylvania Ave W owner Wendy McCain
235 Liberty Street and 305 W Third Avenue owner Pam McGarry
211, 213, and 215 Liberty Street owner Tom Christeson
400 W Third Avenue & 301-307 Hickory Street owner Kurt Smith

Ms. Saunders made a motion to approve all recommendations submitted by the design committee, with a second by Mr. Hearn. All recommendations were unanimously approved.

1103 Spring Street- Mr. Rossey states that this property was bought at tax sale by a neighboring homeowner. After speaking with the homeowner, Mr. Rossey reports that the homeowners' plans are to demo the house to provide off-street parking for himself. No further action or discussion is needed currently.

NEW BUSINESS

1024 Spring Street - Mr. Rossey reports that the new homeowner plans to rehabilitate the property to abate the issues that the property currently has. Mr. Rossey is requesting the RDA invite the new homeowner to the meeting in August to allow the homeowner to discuss his plans moving forward. A motion to invite the homeowner to the August meeting was made by Ms. Saunders and seconded by Mr. Dellamedaglia. All present were in favor.

NEXT MEETING

The next meeting will be held on Wednesday, July 26th, 2023, at 1:00 PM.

ADJOURNMENT

With there being no further business to come before the Authority the meeting was adjourned upon a motion by Mr. Dellamedaglia, and a second from Ms. Saunders. The motion carried unanimously.

Minutes prepared by Jessica Trumbull.