

**WARREN CITY COUNCIL
SPECIAL MEETING
AUGUST 1, 2022 – 7:00 PM**

OPENING OF MEETING

Mayor David Wortman presided over the August 1, 2022, special meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

EXECUTIVE SESSION ANNOUNCEMENT

Mayor Wortman announced that Council met in executive session regarding personnel matters pertaining to the City Manager Search immediately prior to this meeting.

ROLL CALL

Members present and responding to roll call were: Mayor David Wortman, Maurice Cashman, Philip Gilbert (via Zoom), Wendy McCain, Jared Vilella, and John Wortman (one seat vacant). Members of City Staff present were Nancy Freenock, City Manager; Jessicca Byler, Acting Finance Officer; David Krogler, Fire Chief; Teena Leary, Assistant City Clerk; and Randall Rossey, Codes and Planning Director.

APPROVAL OF THE AGENDA

Upon motion by Mr. Cashman and second by Mr. Vilella, seated Council members voted unanimously to approve the agenda.

RECOGNITION OF VISITORS

Mayor Wortman welcomed all visitors. Present were:

- Steve Hoffman: Fire Department Operations and Training Officer
- Pam Lewis: Observing
- Pauline Steinmeyer: Observing
- Jane Dunshie: Observing
- Elizabeth Raible: Observing
- Josh Cotton: Times Observer Reporter
- Andy Close: YourDailyLocal Reporter

COUNCIL VACANCY: SELECTION OF MEMBER TO SERVE UNTIL 12/31/2023

Mayor Wortman stated the order of the selection process which was in accord with past practice:

1. Each applicant to be given the opportunity to make a brief statement to Council;
2. Council members to be given the opportunity to pose questions to the applicants;
3. The floor to be opened for nominations with no second to the nomination to be required; and
4. A roll call vote to be taken with the applicant receiving the requisite minimum of four votes to be named to fill the vacant seat through December 31, 2023. In the event of a tie vote, a second vote will be called.

It was noted that if more than two candidates were to be nominated and one did not receive the requisite four votes, the candidate receiving the fewest votes would be dropped from the second round of voting.

City residents Danielle Flasher, Gregory Fraser, Eric Jones, and John Lewis submitted applications to fill the City vacated by Joe Michaels.

Nominations for fulfillment of a portion of the Council term vacated by Joe Michaels:

1. Mr. Cashman nominated Gregory Fraser
2. Mrs. McCain nominated Danielle Flasher.

Mr. Cashman made, and Mr. Wortman seconded, the motion to close the nominations.

Upon roll call vote, Mr. Fraser received two votes and Miss Flasher received four votes.

Mayor Wortman stated that the Oath of Office will be administered and Miss Flasher will be seated at the August 15 regular Council meeting.

RESOLUTIONS: KEYSTONE COMMUNITIES PROGRAM GRANT APPLICATIONS

Mrs. Freenock stated that the Department of Community and Economic Development (DCED), through the Keystone Communities Program (KCP) offers grant funding for various purposes and in varying amounts. She outlined three funding uses that would allow the City to work with the Redevelopment Authority (RDA) in addressing development, blight, and façade improvements. The grant guidelines do not permit the RDA to submit funding applications; therefore, the City would file the grant applications and collaborate with the RDA for the administration of any funding received.

- (1) Development Grant: This application would be in the amount of \$500,000 and, if awarded, the funds would be subgranted to the RDA which would then utilize the funds to provide a low-interest loan to DewBoi Property, LLC, for use in furthering its Liberty Street Reimagined Project. This grant requires a dollar-for-dollar match which DewBoi is poised to invest in the Project. Upon DewBoi's repayment of the loan, the RDA would utilize the funds to fund additional development projects in the City.
- (2) Façade Improvement Grant: This application would be in the amount of \$50,000. Pending award of the grant funding, the RDA would administer the Façade Program in the same manner as prior rounds of façade improvement funding offered by the RDA and in accord with the grant guidelines. Non-residential properties located within the C-1 Central Commercial and C-2 General Commercial Zoning Districts would be eligible for funding and would be required to provide a dollar-for-dollar match.
- (3) Blight Planning Grant: This application would be in the amount of \$25,000. The BPRC addresses blighted properties on a per-structure basis; while effective, it is likely that this is not the most effective manner in which to address blight on a citywide basis. If awarded, the City would work in concert with the RDA to develop a plan to address blight. The RDA, at its August 24 meeting will consider a resolution under which it would provide the dollar-for-dollar matching funds if the grant is awarded.

Upon motion by Mr. Cashman and second by Mr. Vilella, seated Council members voted unanimously to adopt the following three resolutions authorizing the filing of DCED Keystone Community Program Grant applications:

1. **Resolution No. 3190:** Development Grant
2. **Resolution No. 3191:** Façade Improvement Grant (commercial properties)
3. **Resolution No. 3192:** Blight Planning Grant

ACQUISITION OF ECG/AED MONITORS

Chief Krogler stated that the Fire Department was awarded a PA State EMS Grant in the amount of \$8,325.05; this grant must be closed out by September 1. It was initially planned that these funds would be utilized to purchase two new Zoll AEDs (Automated External Defibrillator) as well as Zoe Medical 740SELECT monitors. These monitors allow automated blood pressure, pulse oximetry, and temperature monitoring.

The Department recently received an Act-10 disbursement in the amount of \$37,237.00. Following receipt of the additional funding, the Department re-evaluated the purchase outlined above and it was recommended that the order be canceled. In place of those items, the Department would purchase two Zoll X-Series 12-Lead ECG monitors which provide the capabilities of an AED, automated blood pressure monitoring, SpO2 (oxygen saturation) monitoring, plus the ability to perform a 12-Lead ECG (electrocardiogram) in one unit. The upgrade to 12-lead ECG monitors is an optional service that may be provided under the PA Department of Health Basic Life Support Protocols and, through communications with the Medical Command doctor at the hospital, would allow Department EMT's to identify a patient that is experiencing a STEMI cardiac event requiring a flight to a cardiac catheter lab.

It was noted that there would be a funding shortfall of \$8,126.93 if two Zoll 12-Lead ECG monitors are purchased. However, the Department will also submit an application to EMMCO West for EMSOF (Emergency Medical Services Operating Fund) funding in that amount.

Upon motion by Mr. J. Wortman and second by Mr. Vilella, seated Council members voted unanimously to authorize the purchase of two Zoll 12-Lead ECG monitors.

ADJOURNMENT

Upon motion by Mr. Cashman and second by Mr. J. Wortman, Mayor Wortman declared the meeting adjourned.