

**WARREN CITY
PLANNING COMMISSION
REGULAR MEETING
August 26, 2020**



The regular meeting of the Planning Commission was held on August 26, 2020 at 7:30 A.M in Council Chambers of the City of Warren Municipal Building.

ROLL CALL

Chairman Don Nelson called the meeting to order. Members present were Don Nelson, Angie Dart, Randy Rossey, Pat Scutella and Mike Suppa. Ray Pring and Angela Abreu were absent or excused. Also present were Nancy Freenock, City Manager, David Hildebrand, Planner/Development Administrator, Mike Holtz, Dept. of Public Works Director and Ellen Nelson, Recording Secretary.

CORRESPONDENCE

Appointment of new Commission member, Angela Abreu.

VISITORS

Todd Hendricks re: Lauger Subdivision
Jane Dunshie re: Riverfront Project
Josh Cotton, reporter for Times Observer

APPROVAL OF MINUTES

Upon motion by Mr. Suppa and second by Mr. Rossey, the minutes of the June 24, 2020, regular meeting were unanimously approved by all members present.

Mr. Hildebrand stated that the grant for the New Comprehensive Plan and New Zoning Ordinance was approved by the state to cover 90% of the costs.

BUSINESS:

Lauger-Haight Minor Subdivision Application

Mr. Hildebrand stated that the subdivision meets all the criteria of the zoning ordinance and sub-division ordinance. Both lots will still meet the required lot size of 5,000 square feet. The parcel labeled Lot 2 will be attached by a fishhook to the property owned by Rebekah Haight (WN-584-7954). Lot 1 is the residual Lauger family lot. Mr. Scutella asked about the ownership of the garage on Lot 2. Mr. Hendricks replied that the garage is currently owned by Lauger, but it will go to Haight. Mr. Hildebrand added, that if the sub-division is approved, it will go before City Council at the September meeting.

Ms. Dart made a motion to approve the Minor Subdivision. The motion was seconded by Mr. Scutella and was unanimously approved by all members present.

Action Items

None.

Other Business

Mr. Nelson stated that he has had discussion with City Manager, Nancy Freenock and has asked that the Planning Commission be kept in the loop on things in the City if not premature to be put to the public. The members are here as volunteers and would like to be utilized to the greatest extent possible in helping with the planning of the City.

There was some discussion about changing the meeting time. No alternatives were offered. Mr. Scutella stated that he was happy with the current time of 7:30 am. No change was made at this time.

Ms. Freenock stated that the grant application for the Senior Housing project at Liberty and Pennsylvania Avenue is not being funded this year. This is the second year they have applied, and fully expected it to be funded. Hudson will apply again next year.

Ms. Freenock said the plans for the hotel development are in the preliminary stage. The developer wants to be certain the parcel is of adequate size to accommodate the hotel.

Mr. Nelson asked if there was an update on the Brick House property. Ms. Freenock replied that the City has filed an application for blight remediation. DCED does not know when awards will be made. The County has also applied for the same grant for demolition of blighted property. Only one grant will be awarded per county.

Ms. Freenock informed the Commission that there will be a delay in beginning the New Comprehensive Plan and New Zoning Ordinance due to the upcoming retirement of Mr. Hildebrand. Ms. Freenock would like to wait for the new hire so they can be involved from the beginning.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned.