

**WARREN CITY COUNCIL  
SPECIAL MEETING  
SEPTEMBER 29, 2014 – 7:30 PM**

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**OPENING OF MEETING**

Mayor Cashman presided over the September 29, 2014 special meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

**ROLL CALL**

Members present and responding to roll call were: Mayor Maurice Cashman, Dr. Howard Ferguson, Gregory Fraser, Samuel Harvey, Richard Kolcharno, John Lewis, and Robin Thomas, Junior Council Member. James A. Zavinski, Sr. arrived during the meeting. Mrs. Freenock, Mr. Hildebrand, Mr. Holtz, Mrs. Leary, Mrs. Risinger, Mr. Sceiford, Mr. Wilson, and Chief Zydonik of City staff were also in attendance.

**RECOGNITION OF VISITORS**

Mayor Cashman welcomed Brian Ferry, Times Observer reporter.

**ACCEPTANCE OF BIDS: SURPLUS MILLINGS AND BRICKS**

Mr. Holtz stated that, as authorized at the September 15 regular meeting, the City advertised and opened bids for surplus pavement millings and street paving bricks. The quantities designated as surplus would allow each of the listed bidders to be awarded the stated quantities of the material(s) for which they submitted bids.

Mr. Lewis made the motion to accept the following bids as presented:

Millings:            Crossett, Inc. – 3,000 tons @ \$10.26/ton = \$30,780.00  
                          Larry Boutelle – 40 tons @ \$8.00/ton = \$320.00  
                          John Anderson Construction – 4,000 tons @ \$7.10/ton = \$28,400.00\*\*  
                          \*\*Note: Will only receive remaining surplus material

Bricks: City of Corry – 5 tons @ \$50.00/ton = \$250.00  
                          Roger Luvison & Son – 105 tons @ \$20.00/ton = \$2,100.00  
                          Alex M. Keddie – 60 tons @ \$15.00/ton = \$900.00  
                          John Anderson Construction – 2,500 tons @ \$6.00/ton = \$15,000.00\*\*  
                          \*\*Note: Will only receive remaining surplus material

The motion was seconded by Mr. Harvey and carried unanimously among the Council members present (6).

**RESOLUTION NO. 2960: DEPOSITORY FOR PARKING METER/KIOSK RECEIPTS**

Mrs. Freenock stated that as part of the transition to the recently-adopted parking plan, it is necessary to designate a depository for monies collected from parking meters and kiosks. Northwest Savings Bank submitted a Parking Meter Proposal Letter which provides for the receipt, counting, and deposit of monies collected. The Proposal states that these services will be provided at a flat fee of \$25.00 per month; however, there may be future price adjustments based on the Bank's annual review of the volume and workload related to these deposits. The Bank requires that depository accounts of this nature be authorized by way of a City resolution.

Mr. Fraser made the motion to approve the resolution authorizing the establishment of a checking account at Northwest Savings Bank for the deposit of monies received from City-operated parking

meters and parking kiosks, accepting the parking Meter Proposal Letter submitted by Northwest Savings Bank, and authorizing City staff members and/or City officials to execute any documents required in regard to the proposal and checking account. The motion was seconded by Mr. Harvey and carried unanimously among the Council members present (6).

Mr. Zavinski arrived.

### **REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM PROJECT (RACP) SCOPE**

Mrs. Freenock provided a presentation outlining the proposed scope of the RACP Project. City staff proposed that the project be comprised of:

1. A Streetscape Project on Liberty Street between Second and Third Avenues which would include sidewalk replacement, curb replacement, removal of sidewalk vaults, replacement of existing light poles with decorative poles, and landscaping. Under a separate project, utility work (storm drains), milling and paving of Liberty Street, and pavement markings and signs would be done.
2. Complete milling and paving project in the Midtown Parking Lot, including removal of the "attendant house," landscaping, drainage improvements, curbing, sidewalks, parking equipment, signage, and pavement markings. It was noted that some fixtures to be removed may have a surplus or salvage value.
3. Improvements to Liberty Mall Park including possible removal of the Santa House as it does not meet handicapped accessibility standards and its structure is not suited for modifications.
4. Building repairs at the Fire Hall including replacement of the flat portion of the roof, sewer repairs, new energy-efficient doors and windows, and an emergency generator (to be shared with the Municipal Building).
5. Municipal Building repairs including energy-efficient doors and windows, emergency generator (to be shared with the Fire Hall), new roof, interior repairs, sewer repairs, boiler replacement, brick repointing, and restoration of the cupola.

Mrs. Freenock noted that the energy saving measures proposed for the Fire Hall and Municipal Building are expected to reduce heating and cooling expenses by fifty percent. She also noted that the proposed costs presented do not provide for contingencies and stated that it is hoped that the Columbia Gas permit fees may be used for this purpose. In discussion regarding the permit fees received from Columbia Gas as a result of their project involving gas line replacement and associated trenching throughout the Midtown Lot, Mr. Cashman stated that the \$100,000 in fees is not to be added into the \$3.5 million dollar RACP Project.

In response to Mr. Lewis' question regarding the proposed generator and whether two small generators might be a better option, Chief Zydonik stated that the recommended generator is necessary in order to continue required City functions in the event of a large-scale power outage. He also noted that as a designated command center, it is required that the Municipal Building be able to operate in the event of an emergency or disaster situation.

Mr. Holtz and Mr. Sceiford indicated that the project would be bid with alternate bid items so as to be able to select the best options within the funding limits.

There was considerable discussion by Council members including short and long-range capital expenditures that may be necessary and the need to address Fire Hall and Municipal Building concerns in the short-term.

Mr. Fraser suggested that the consensus of Council is that the improvements to the block of Liberty Street between Second and Third Avenues should be a modest Streetscape project.

**ADJOURNMENT**

There being no further business to come before Council, Mayor Cashman declared the meeting adjourned.