



CITY OF WARREN
REDEVELOPMENT AUTHORITY
REGULAR MEETING
September 28, 2022

The regular meeting of the Redevelopment Authority (RDA) was held on September 28th, 2022, at 1:00 PM in the First Floor Conference Room of the Municipal Building, 318 W. Third Avenue.

ROLL CALL

Vice Chair Gary Sawtelle called the meeting to order. Additional members present included Secretary/Treasurer Holly LeMeur, and Doug Hearn. Also present; Scott Taylor – Zoning Ordinance Enforcement, Randy Rossey – Director of Codes & Planning Official, Mike Holtz – DPW Director, Tanya Uplinger - Codes Dept Secretary, Kassie Damcott - Recording Secretary. Excused: Mike Boyd - Chair, Mindy Saunders, and Nancy Freenock – City Manager

EXECUTIVE SESSION ANNOUNCEMENT

Vice Chair Mr. Sawtelle announced that the Redevelopment Authority met in executive session immediately prior to this meeting for the purpose of obtaining legal advice in regards to the possible sale of real estate.

APPROVAL OF AGENDA

Upon motion by Mr. Hearn and second by Mrs. LeMeur, RDA members voted unanimously to approve the agenda as presented.

APPROVAL OF MINUTES

Mrs. LeMeur made a motion to approve the August 30th, 2022, regular meeting minutes, followed by a second from Mr. Hearn. The motion carried unanimously.

VISITORS

- Josh Cotton - Warren Times Observer

CORRESPONDENCE

There was no correspondence to bring before the Authority.

TREASURER'S REPORT

Ms. LeMeur reviewed the following bank statements and invoices:

August 2022

Key Bank:

Beginning balance: \$383,597.28 Interest earned: \$3.26. Total balance on August 31, 2022: \$376,298.76. There was one debit for \$7,301.78. This was a debit for the City's disbursements of \$5000.00 and \$2301.78 façade improvement payments approved at August's regular RDA meeting.

Northwest Savings Bank:

Beginning balance: \$68,381.10 Interest earned: \$2.90. Total ending balance on July 31, 2022: \$68,669.27. There was one debit for \$163.35 for payment to the City of Warren for invoice #11659 approved in July 2022.

Mr. Hearn made a motion to approve the treasurers report, Mrs. LeMeur seconded the motion. The motion carried unanimously.

Invoices for approval:

There were no invoices to approve at this time.

Comments:

Mr. Rossey was able to provide answers to Mr. Hearn’s questions during the August regular meeting, pertaining to reimbursement for legal fees charged during recent real estate and loan transactions. Mr. Rossey reports the City Solicitor, Mrs. Stapleford is a contracted service for the City, but the Finance Director does send a letter to request reimbursement for fees associated with transactions charged to the RDA.

OLD BUSINESS

Brick House & Liberty Street Reimagined Project - DewBoi Properties, LLC

Mr. Rossey provided a copy of the project narratives for each of the properties and their proposed projects. Liberty Street Reimagined involves several properties on Liberty Street that Tom Christeson, sole proprietor of DewBoi Properties, plans to rehabilitate and develop into a hotel, apartment building, and café. The Brick House, located at 219 Liberty Street, restoration will be focused on creating apartments, as well as a bar/restaurant and retail space.

ADJOURNMENT

With there being no further business to come before the Authority, the meeting was adjourned upon motion by Mrs. LeMeur followed by a second from Mr. Hearn. The motion carried unanimously.

NEXT MEETING

The next meeting will be held on Wednesday, October 26th, 2022, at 1:00 PM.

Minutes prepared by Kassie Damcott.