



CITY OF WARREN
REDEVELOPMENT AUTHORITY
REGULAR MEETING
October 26, 2022

The regular meeting of the Redevelopment Authority (RDA) was held on October 26th, 2022, at 1:00 PM in the First Floor Conference Room of the Municipal Building, 318 W. Third Avenue.

ROLL CALL

Chair Mike Boyd called the meeting to order. Additional members present included Secretary/Treasurer Holly LeMeur, Vice-Chair Gary Sawtelle and Doug Hearn. Also present; Scott Taylor – Zoning Ordinance Enforcement, Randy Rossey – Director of Codes & Planning Official, Tanya Uplinger - Codes Dept Secretary, Kassie Damcott - Recording Secretary. Excused: Mindy Saunders, Mike Holtz - DPW Director, and Nancy Freenock – City Manager

AGENDA AMENDMENT

A motion to amend the presented agenda by adding the Key Bank Statement, Northwest Bank Statement and Approval of Invoices # 7031 & # 11713 was made by Mr. Sawtelle and seconded by Mrs. LeMeur. All those present were in favor.

APPROVAL OF MINUTES

Mr. Hearn made a motion to approve the September 21st, 2022, regular meeting minutes, followed by a second from Mr. Sawtelle. The motion carried unanimously.

VISITORS

- Josh Cotton - Warren Times Observer
- Wendy McCain - Warren City Council Member

CORRESPONDENCE

There was no correspondence to bring before the Authority.

TREASURER'S REPORT

Ms. LeMeur reviewed the following bank statements and invoices:

September 2022

Key Bank:

Beginning balance: \$376,298.76 Interest earned: \$3.09. Total balance on September 30th, 2022: \$376,301.85.

Northwest Savings Bank:

Beginning balance: \$68,669.27 Interest earned: \$2.77. Total ending balance on September 30th, 2022: \$67,403.54. There was one debit for \$1,268.50 for payment to the City of Warren for invoice # 11676 approved in August 2022.

Mr. Sawtelle made a motion to approve the treasurers report, Mr. Hearn seconded the motion. The motion carried unanimously.

Invoices for approval:

There were two (2) invoices for approval this month. Invoice # 11713 was for payment to the City of Warren for Calvert Pearson Travelers Insurance policy in the amount of \$2510.00 and Stapleford & Byham legal fees in the amount of \$140.40. The second invoice was # 7031 for reimbursement to the City of Warren for property maintenance abatement at 708 West Fifth Avenue. A motion to approve the payment of both invoices was made by Mr. Hearn and seconded by Mr. Sawtelle. The motion carried unanimously.

OLD BUSINESS

708 West Fifth Avenue: Mr. Rossey reports this property was purchased from the repository earlier this year. The decision to make any movement on the property was tabled until the Fall of 2022 where it would be decided if the RDA would like to demo the property utilizing in-house services from DPW. A motion to move forward with the demolition of the property, whether it be this Fall or possibly early spring 2023 depending on the weather, was made by Mr. Sawtelle and seconded by Mr. Hearn. The motion carried unanimously.

58 Locust Street: Mr. Rossey reports this property was up for take sale in May of this year and the RDA decided at that time to wait and see if it would be purchased by a new owner. The property was purchased by Jamie Young at tax sale and throughout much of the year the property uninhabited and in a state of blight. The City's Blighted Property Review Committee and the City's Solicitor agreed the property's blighted status will follow the property, regardless in the change in owners. A motion to invite Mr. Young before the RDA at its November meeting was made by Mr. Sawtelle, seconded by Mrs. LeMeur and the motion carried unanimously.

OLD BUSINESS

Comprehensive Plan: Mr. Rossey reports the comprehensive plan draft was provided to all RDA members for their review and feedback. The Planning Commission sent the draft plan onto Council for their review and to initiate the 45-day comment period at their November meeting. Mr. Rossey reports Brandi Rosselli is open to all feedback and feels the RDA will be well represented in the plan.

ADJOURNMENT

With there being no further business to come before the Authority, the meeting was adjourned upon motion by Mrs. LeMeur followed by a second from Mr. Hearn. The motion carried unanimously.

NEXT MEETING

The next meeting will be held on Wednesday, November 30th, 2022, at 1:00 PM.

Minutes prepared by Kassie Damcott.