



CITY OF WARREN  
REDEVELOPMENT AUTHORITY  
REGULAR MEETING  
November 30, 2022

The regular meeting of the Redevelopment Authority (RDA) was held on October 26<sup>th</sup>, 2022, at 1:00 PM in the First Floor Conference Room of the Municipal Building, 318 W. Third Avenue.

**ROLL CALL**

Vice Chair Gary Sawtelle called the meeting to order. Additional members present included Secretary/Treasurer Holly LeMeur, Mindy Saunders and Doug Hearn. City Staff present included Randy Rossey – Director of Codes & Planning Official, Tanya Uplinger - Codes Dept Secretary, Kassie Damcott - Recording Secretary. Excused: Chair Mike Boyd, Mike Holtz - DPW Director & Acting City Manager, and Scott Taylor - Zoning Ordinance Enforcement

**AGENDA APPROVAL**

A motion to approve the agenda as presented was made by Mr. Hearn and seconded by Mrs. LeMeur. All those present were in favor.

**APPROVAL OF MINUTES**

Mr. Hearn made a motion to approve the October 26<sup>th</sup>, 2022, regular meeting minutes, followed by a second from Mrs. LeMeur. The motion carried unanimously.

**VISITORS**

- Josh Cotton - Warren Times Observer
- Jamie Young (by phone) - owner of 58 Locust Street

**CORRESPONDENCE**

There was no correspondence to bring before the Authority.

**TREASURER'S REPORT**

Mrs. LeMeur reviewed the following October 2022 bank statements and invoices:

***Key Bank:***

Beginning balance: \$376,301.85 Interest earned: \$63.93. Total balance on October 31<sup>st</sup>, 2022: \$376,365.78.

***Northwest Savings Bank:***

Beginning balance: \$67,403.54 Interest earned: \$2.86. Total ending balance on October 31<sup>st</sup>, 2022: \$67,406.40.

Mrs. Saunders made a motion to approve the treasurers' report; Mr. Hearn seconded the motion. The motion carried unanimously.

***Invoices for approval:***

There was (1) one invoice for approval this month. Invoice # 11724 was for payment to the City of Warren for four (4) Stapleford & Byham legal fee bills and payment for the USLI general liability insurance premium. A motion to approve the payment of the invoice was made by Mrs. Saunders and seconded by Mr. Hearn. The motion carried unanimously.

**OLD BUSINESS**

***58 Locust Street:*** Mr. Rossey reports this property was up for tax sale in May of this year and the RDA decided at that time to wait and see if it would be purchased by a new owner. The property was purchased by Jamie Young at tax sale and throughout much of the year the

property uninhabited and in a state of blight. Mr. Young was invited to today's meeting to give an update, but due to recent surgery, his wife provided the update to the Authority. Mrs. Young provided the following update: Electric, water and gas utilities are all on, the roof has been replaced, the plumbing has been updated, the electric wiring has been updated, large tree removed out front and the inside drywall has nearly been finished. She said the property should be completely finished and ready to be occupied by the 1<sup>st</sup> of the New Year. A motion to table the property to the January 2023 meeting was made by Mrs. Saunders, seconded by Mrs. LeMeur and all those present were in favor.

### **OLD BUSINESS**

***Update on DewBoi Liberty St Project:*** Mr. Rossey provided an update on the DewBoi Properties Liberty Street project to the Authority, with the confirmation of a new sub-grantee agreement for an amended RACP award amount that was passed at the November 21<sup>st</sup> City Council meeting. Mr. Rossey's conversations with Mr. Christeson have been positive and he said he is still ready to go with the project and is at a point where he can bid the project out.

***Update on the Comprehensive Plan:*** Mr. Rossey informed the Authority that City Council discussed and agreed to open the 45-day public comment period at the November 21<sup>st</sup> City Council meeting. The plan can be accessed at the Public Library, the Municipal Building and via the City website. It was clarified that the Planning Commission and City Council have a responsibility to follow up on and make progress on the action items contained within the Plan.

### **ADJOURNMENT**

With there being no further business to come before the Authority, the cancellation of the December 2022 meeting, moving the January 2023 meeting to January 11<sup>th</sup>, 2023 and meeting adjournment were made upon motion by Mrs. Saunders followed by a second from Mr. Hearn. The motion carried unanimously.

### **NEXT MEETING**

The next meeting will be held on Wednesday, January 11<sup>th</sup>, 2023, at 1:00 PM.

Minutes prepared by Kassie Damcott.