

**BLIGHTED PROPERTY REVIEW COMMITTEE  
REGULAR MEETING  
JANUARY 19, 2023**

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The regular meeting of the Blighted Property Review Committee (BPRC) was held on Thursday, January 19, 2023, at 11:30 AM in Council Chambers of the City of Warren Municipal Building, 318 W. Third Avenue, Warren, PA.

**ROLL CALL**

Chair Ray Pring called the meeting to order. Members present included Douglas Hearn, and Vice-Chair Denise Whip. Members excused included Maury Cashman and Fire Chief Dave Krogler. Also, present were Randall Rossey, Director of Codes and Planning; Scott Taylor, Zoning & Ordinance Enforcement Official; Kassie Damcott, Recording Secretary.

**ACKNOWLEDGEMENT OF VISITORS**

Josh Cotton - representing the Warren Times Observer  
Jessi Solock - owner of 211 Monroe Street  
Jeremy Snell - local business owner

**APPROVAL OF AGENDA**

Upon a motion by Mr. Hearn and a second by Mrs. Whipp, the agenda for the Thursday, January 19, 2023, meeting was approved, with those in attendance also in favor.

**APPROVAL OF MINUTES**

Upon a motion by Mrs. Whipp and a second by Mr. Hearn, the minutes from the December 15, 2022, meeting were unanimously approved as presented by those present.

**CORRESPONDENCE**

There was no correspondence to come before the Committee.

**ELECTION OF OFFICERS**

Mr. Hearn made a motion to elect the current chair and vice-chair to stay in their respective positions; Mr. Pring will remain Chair and Mrs. Whipp will remain Vice-Chair. Mrs. Whipp seconded the motion and those present were in favor.

**CONSIDERATION OF 2<sup>nd</sup> DECLARATION OF BLIGHT**

**211 Monroe Street** - Mr. Taylor provided an update on the property, noting the gas is still off. Mr. Taylor reports the gas company will not restore service until the past due balance on the property is paid in full. Miss Solock joined the meeting and confirmed what Mr. Taylor reported to the Commission. Miss Solock reports she will get enough money from her income tax return to pay the past due balance, by April at the latest, and plans to rent the property once the utilities are all active. A motion to table the property until the March 2023 meeting was made by Mrs. Whipp, seconded by Mr. Pring and all those present were in favor.

**CONSIDERATION OF 1<sup>st</sup> DECLARATION OF BLIGHT**

**820 Carbon Place** - Mr. Taylor provided an update on the property, noting the permits issued to the owner, Mr. John Arndt, have yet to be picked up from the Codes Department. The property remains in the same state it was in as of the December 2022 meeting and there has been no phone contact with Mr. Arndt since the December meeting. Mr. Rossey plans to contact Mr. Arndt in the coming weeks to receive an update on his plans for the property. This property was previously tabled to the March 2023 meeting, therefore this month's update was just for informational purposes.

### **BLIGHTED PROPERTY LIST**

Mr. Taylor provided an update on the running list of blighted properties the Codes Department is working on. He was happy to report that several properties have been removed from the list in the last couple of months, with approval from the RDA.

### **UPDATE FROM PC/RDA**

No update available at this time.

### **NEW BUSINESS**

**Condemnation Letter** - Mr. Rossey reports the RDA approved the presented condemnation letter at their regular meeting last week. He further explained the letter is to be used as a tool to assist in the blight process on specific properties that are within certain parameters. The letter, when utilized, will be filed with the County and would be found when a title search is performed on a blighted property, helping to alert potential purchasers of the property's condition. The cost of filing will be recouped when the property is purchased. The letter will be before Council in February for them to approve the letter via resolution. The letter can be removed from the property file once all issues have been resolved.

### **ADJOURNMENT**

With there being no further business to come before the Committee, the meeting was adjourned upon motion by Mrs. Whipp and seconded by Mr. Hearn.

The next meeting will be held Thursday February 16, 2023, at 11:30 a.m.

Minutes prepared by Kassie Damcott