

**CITY OF WARREN
PLANNING COMMISSION
REGULAR MEETING
APRIL 19, 2023**



The regular meeting of the Planning Commission was held on April 19, 2023, at 7:30 AM in Council Chambers of the Municipal Building, 318 W. Third Avenue, Warren, PA.

ROLL CALL

Chair Angie Dart called the meeting to order. Members present were Vice-Chair Angela Abreu, Mike Lyon, Elizabeth Raible, Mike Suppa, Ray Pring and Randall Gustafson. Also present were Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official, Jessica Trumbull - Codes Secretary and Kassie Damcott - Recording Secretary.

APPROVAL OF AGENDA

Upon motion by Mr. Gustafson and a second by Mrs. Raible, the agenda presented for the April 19, 2023, regular meeting was unanimously approved by those present.

APPROVAL OF MINUTES

Upon motion by Mr. Suppa and a second by Mrs. Abreu, the minutes from the March 15, 2023, regular meeting were unanimously approved by those present.

VISITORS

Josh Cotton - Warren Times Observer
Wendy McCain - Warren City Council Member

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

No correspondence to come before the Commission this month.

NEW BUSINESS

Loranger Subdivision - Mr. Taylor presented the facts of this subdivision request, on behalf of Jaime Nuhfer. Ms. Nuhfer is looking to acquire a neighboring property. This is a wooded lot behind her current home property. Mr. Suppa made a motion to approve the subdivision as presented, with a second from Mr. Gustafson. All those present were in favor.

Comprehensive Plan - Mr. Rossey reports the next steps of the Comprehensive Plan are outlined on page 66 of the plan but would like feedback from the Planning Commission as to how they'd like to proceed. He would like members to bring some ideas back to the May Planning Commission meeting with priority items and suggestions.

Downtown Parking - Mr. Rossey reports he walked through the area affected by the roundabout construction and spoke to the businesses. The general consensus was not necessarily parking, but overall accessibility to the affected businesses. Mr. Rossey made sure to inform business owners of the various parking options such as the Clark Street parking garage availability, free parking after 5pm, and free parking throughout downtown on weekends. Planning Commission members suggested free parking on Fridays, a few 15-minute parking spaces throughout town or some other parking incentive to encourage people to visit the affected businesses.

OLD BUSINESS

5G Wireless Ordinance Update - Mr. Rossey reports he provided the changes and comments to the Commission members. Mr. Gustafson stated he is concerned that we are already several years behind others with the 5G updates, therefore we must be conscientious of how the ordinance is worded so we do not further hinder our efforts. Additional suggestions included adding wording to specify and clarify insurance requirements and capacity and performance expectations. Mr. Rossey requested that all edits and suggestions be emailed to him so he may forward them onto Crown Castle. Once edits are complete,

the ordinance will be brought back to Planning Commission in May. Once PC approves, it can move onto Council in June, at the earliest.

ADJOURNMENT

There being no further business to come before the Commission, upon a motion from Mr. Suppa and a second from Mrs. Raible, the meeting was adjourned. The next meeting is scheduled for May 17, 2023.

Minutes prepared by Kassie Damcott.