

**CITY OF WARREN  
PLANNING COMMISSION  
REGULAR MEETING  
May 17, 2023**



The regular meeting of the Planning Commission was held on May 17, 2023, at 7:30 AM in Council Chambers of the Municipal Building, 318 W. Third Avenue, Warren, PA.

**ROLL CALL**

Chair Angie Dart called the meeting to order. Members present were Vice-Chair Angela Abreu, Mike Lyon, Elizabeth Raible, Mike Suppa, and Randall Gustafson. Secretary, Ray Pring was excused. Also present were Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official, Kassie Damcott – Department of Public Works Secretary and Jessica Trumbull - Codes & Recording Secretary.

**APPROVAL OF AGENDA**

Upon motion by Mr. Gustafson and a second by Ms. Abreu, the agenda presented for the May 17, 2023, regular meeting was unanimously approved by those present.

**APPROVAL OF MINUTES**

Upon a motion by Mr. Suppa and a second by Mrs. Abreu, the minutes from the April 19, 2023, regular meeting were unanimously approved by those present.

**VISITORS**

Josh Cotton - Warren Times Observer  
Wendy McCain - Warren City Council Member  
Gary Lester-Comprehensive Task Force

**PUBLIC COMMENT**

There was no public comment.

**CORRESPONDENCE**

No correspondence to come before the Commission this month.

**NEW BUSINESS**

**202 N Irvine Street** - Mr. Rossey states the property is vacant, it has several property maintenance issues, no utilities, several liens and is going up for tax sale on May 22, 2023. Mr. Lyon made a motion to move the property with 2<sup>nd</sup> Declaration of Blight to city RDA as presented, with a second from Mrs. Raible. All those present were in favor.

**418 Hazel Street** - Mr. Rossey reports the property is vacant, has property maintenance issues and currently has no utilities. Mr. Suppa made a motion to move the property with 2<sup>nd</sup> Declaration of Blight to city RDA as presented and was seconded by Mr. Lyon. Motion passed unanimously by all members present.

**Pickleball Courts** - Mr. Taylor reports that 8 courts totaling about 3500 sq ft will be built in Betts Park. City manager Mike Holtz says this project will take about 6 weeks to complete. Once completed the city will maintain the upkeep. A motion to approve the Pickleball Court project was made by Mr. Gustafson with a second motion by Mrs. Raible. Motion carried by all present.

**Comprehensive Plan Taskforce**- Mr. Rossey states that after a conversation about the Heart and Soul project, it was realized that the guidelines from that project could easily be implemented into the Comprehensive Plan Project. Mr. Lester spoke of how to implement this into the Comprehensive Plan by choosing a list of community members and business owners to complete the task force. Elizabeth Raible and Randall Gustafson have volunteered to be a part of the Comprehensive Plan Task Force. A motion to continue with the process was made by Mr. Lyon, with a second by Mr. Gustafson pending the addition of a State Representative to the list of possible candidates for the task force. All those present were in favor.

**OLD BUSINESS**

**5G Wireless Ordinance Update** - Mr. Rossey reports that if the changes and edits are satisfactory to the Planning Commission, the ordinance will move onto Council in June, at the earliest. A motion to move to Council was made by Mr. Gustafson and seconded by Mrs. Raible. The motion was passed by all in attendance.

**ADJOURNMENT**

There being no further business to come before the Commission, upon a motion from Mr. Suppa and a second from Mrs. Raible, the meeting was adjourned. The next meeting is scheduled for June 21, 2023.

Minutes prepared by Jessica Trumbull.