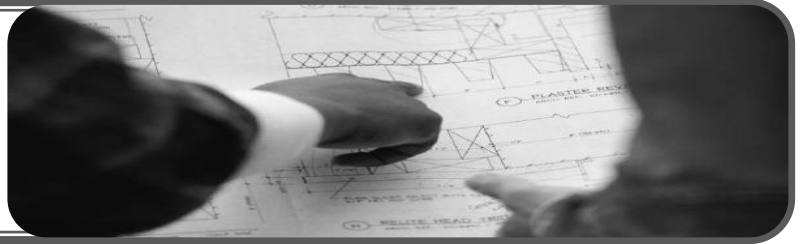


**CITY OF WARREN
PLANNING COMMISSION
REGULAR MEETING
July 19, 2023**



The regular meeting of the Planning Commission was held on July 19, 2023, at 7:30 AM in the First Floor Administrative Conference Room of the Municipal Building, 318 W. Third Avenue, Warren, PA.

ROLL CALL

Chair Angie Dart called the meeting to order. Members present were Vice-Chair Angela Abreu, Mike Lyon, Mike Suppa, and Ray Pring. Secretary. Elizabeth Raible and Randall Gustafson were excused. Also present were Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official, Mike Holtz - City Manager, and Jessica Trumbull - Codes & Recording Secretary.

APPROVAL OF AGENDA

Upon motion by Mr. Lyon and a second by Ms. Abreu, the agenda presented for the June 19, 2023, regular meeting was unanimously approved by those present.

MOTION TO AMEND THE AGENDA AND STATEMENT OF PURPOSE FOR AMENDMENT The agenda stands as presented. However, questions about the electric vehicle charging station(s) were posed by Mr. Suppa. A quick discussion ensued between Mr. Suppa, Mr. Holtz, and Mrs. Damcott to include possible sites, grants, and size as well as charging time allotments.

APPROVAL OF MINUTES

Upon a motion by Mr. Suppa and a second by Mr. Lyon, the minutes from the May 17, 2023, regular meeting were unanimously approved by those present.

VISITORS

Josh Cotton - Warren Times Observer
Wendy McCain - Warren City Council Member
Kassie Damcott-Department of Public Works Secretary; Comprehensive Task Force Member

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

No correspondence to come before the Commission this month.

NEW BUSINESS There was no new business to come before the committee as this time.

OLD BUSINESS

Comprehensive Plan Taskforce- Mrs. Damcott stated that the first meeting was held at KeyBank on June 14th, 2023, and per the recommendation of the Planning Committee 2 new members were added to the Task Force. During the 2nd meeting the Task Force formed sub committees to include the individual talents of the task force members. It was decided that each subcommittee will add more members of their choosing to complete each of the subcommittees. The next meeting of the Task Force will be held at the end of August.

Zoning Steering Committee- Mr. Rossey reported that the committee met on July 13, 2023, making this their 4th meeting. The topics discussed were the proposed mixed use on Market Street as well as the C-! designated districts and short-term rentals. Mr. Rossey also stated that the next meeting of the committee will be held in August with the topics to include signage, parking, and landscaping. A tentative timeline of events includes drafting an ordinance in October with the 45-day public comment period to follow in late November to early December and appearing before Council by February 2024.

5G Wireless Ordinance Update - Mr. Rossey states that the Council will hold a public meeting on August 21st at 7pm and afterward the Council will put the ordinance to a vote. Mr. Rossey asked for members of the Planning Commission to attend the public meeting to support and assist with any questions the public may have.

ADJOURNMENT

There being no further business to come before the Commission, upon a motion from Mr. Suppa and a second from Ms. Abreu, the meeting was adjourned. The next meeting is scheduled for August 16, 2023.

Minutes prepared by Jessica Trumbull.