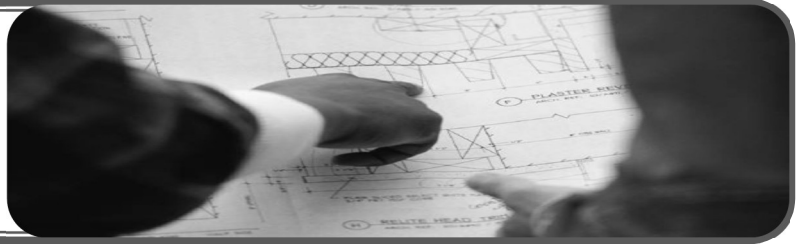


**CITY OF WARREN
PLANNING COMMISSION
REGULAR MEETING
March 20, 2024**



The regular meeting of the Planning Commission was held on March 20, 2024, at 7:30 AM in the First Floor Administrative Conference Room of the Municipal Building, 318 W. Third Avenue, Warren, PA.

ROLL CALL

Chair Angela Abreu called the meeting to order. The members present were Secretary Ray Pring, members Michael Suppa, Randall Gustafson, and Katie Spiegel. Vice Chair Elizabeth Raible was excused. Also, present were Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official, Mike Holtz - City Manager, and Jessica Trumbull – Codes and Recording Secretary.

APPROVAL OF AGENDA

Upon a motion by Mr. Suppa and a second by Mr. Gustafson, the agenda presented for the March 20th, 2024, regular meeting was unanimously approved by those present.

MOTION TO AMEND THE AGENDA AND STATEMENT OF PURPOSE FOR AMENDMENT

The agenda stands as presented.

APPROVAL OF MINUTES

Upon a motion by Mr. Suppa and a second by Ms. Spiegel, the minutes from the February 21st, 2024, regular meeting were unanimously approved by all those present.

VISITORS

Josh Cotton - Warren Times Observer

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

Mr. Rossey stated that a letter was received from Arthur Stewart and will be discussed during the Zoning Ordinance portion of the Old Business.

OLD BUSINESS

Breeze Point Landing River Access Project-Mr. Rossey reports that the public comment period ends on March 27th, 2024. Mr. Rossey asked if there are any further questions and comments from the Planning Commission that they ask the City Manager as soon as possible because they will eventually be asked to endorse the final plan.

Zoning Ordinance-Mr. Rossey stated that the public meeting was held on Monday March 18th, 2024, there was a letter to Council from Arthur Stewart. Mr. Rossey reports that on April 1st there will be a work session for the Planning Commission and Council in which Brandi Rosselli from Mackin Engineering will be available.

Comprehensive Plan task Force Update-Mr. Rossey reported that they held a meeting earlier in March. The Mulberry Park Group began to finalize the Mulberry Park survey and they are hoping to move the survey on to the Parks and Recreation for their input, once approved the survey will be hand delivered in April to the North side residents. This will also be posted on the city website as well as their Facebook page to include everyone's input.

The Preserving Assets Group had a zoom meeting with Paul Dudley of ID signs to look over and discuss the signs and they will speak with him again to go over the design, locations, and verbiage.

The Downtown Group-Mr. Rossey reports that the group has enlarged their email base with the downtown businesses and their goal is to have the businesses plan events that will correspond with already ongoing events. They would also like to bring attention to what the downtown has to offer, and they are hoping to include the businesses by uniting them in their ideas.

NEW BUSINESS

Appointment to Comprehensive Plan Task Force-Mr. Rossey reports that due to the resignation of Mrs. Raible from the Task Force a new member from the Planning Commission is needed to fill the vacancy. Mr. Pring volunteered to fill that vacancy.

Declaration of Blight 9 Nesmith Street—Mr. Rossey reports that this property was certified at the February 15th, 2024, Blighted Properties Review Committee meeting and Second Declaration of Blight was declared. This property is currently owned by the Secretary of Veterans Affairs, and it has been uninhabitable since before May of 2021, and unsafe since 2022. The roof is leaking, the basement is full of water, the kitchen and bathroom are collapsing due to the water pouring in through the roof. There are currently no working utilities and there are several property maintenance issues. A motion was made to uphold the Second Declaration of Blight by Mr. Gustafson with a second by Ms. Spiegel. All present were in favor.

ADJOURNMENT

With there being no further business to come before the Commission, upon a motion from Mr. Suppa and a second from Mr. Pring, the meeting was adjourned. The next meeting is scheduled for April 17th, 2024.

Minutes prepared by Jessica Trumbull.