

**CITY OF WARREN REDEVELOPMENT AUTHORITY  
REGULAR MEETING  
OCTOBER 16, 2019**

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The regular meeting of the Redevelopment Authority (RDA) was held in Council Chambers of the Municipal Building with Chair David Cantrell presiding. Members present were David Cantrell, Michael Boyd and Marty McQuillan. Also present were Terry Williams, Director of Codes, Permits & Recreation Services, Jessica Roudybush, Code Official, Ken Hinton, Code Official and Ellen Nelson, RDA Recording Secretary.

**VISITORS**

Visitors present were:

- Josh Cotton, Times Observer
- Debra Selan, owner of 11 Linwood St, re: 11 ½ Linwood Street
- Judy Schreckengost, 11 Linwood St, re: 11 ½ Linwood Street

**MINUTES**

Upon motion by Mr. Boyd and second by Mr. McQuillan, the minutes of the July 17, 2019 and August 21, 2019 meetings were unanimously approved as presented.

**CORRESPONDENCE**

- NONE

**TREASURER'S REPORT** - Mr. McQuillan provided the following totals:

August 2019:

Checking account opening balance \$37,437.60 interest received was \$15.90 leaving ending balance at \$37,453.50.

September 2019:

Checking account opening balance \$37,453.50 interest received \$15.39 leaving ending balance at \$37,468.89.

The Enterprise Development Fund received \$113.14 interest in August and \$109.14 in September. A payment of \$5,000.00 was made for a Façade Grant. Balance in September: DECD portion is \$332,125.08; Revolving Loan is \$331,847.58 leaving the final balance at \$663,972.66.

Upon motion by Mr. Boyd and second by Mr. McQuillan, the treasurer's reports and invoice payments were unanimously approved.

**OLD BUSINESS**

• **Downtown Façade Program**

Ms. Williams reported that three applications for grant money had previously been approved via email. Applications have been mailed to all three parties. The next step is for the completed forms and plans to be submitted to the RDA. It has been agreed to extend the agreements until the spring for work to be completed.

• **11 ½ Linwood Street**

The owner of a duplex located at 11 Linwood Street, Debra Selan, asked if the RDA had bid on this property. Ms. Williams confirmed that a bid had been submitted for the Repository Sale. Each of the taxing bodies needs to review and

approve the bid submitted. The City has already approved so we are waiting on the School District and the County. Once all three have approved Mr. Gilbert will send an invoice for the bid amount plus any fees. After the fees are paid the deed will be transferred to the RDA. It is hoped this will all be completed before the end of the year.

Department of Public Works cannot begin any demolition work until the deed has been transferred to the RDA.

- **705 W. Fifth Avenue** – Mr. Hinton stated that this property has gone to the Repository Sale as there were no bids at either the Judicial Sale or the Upset Sale. The City will continue to pursue property maintenance concerns.
- **3 Hinkle Street** – Ms. Williams stated that this property was in the Upset Sale but there was no action. It will be going to the Judicial Sale in the spring.
- **336 Buchanan Street** – Ms. Williams stated that this property did not go through the blighted process. It is before the RDA because of delinquent sewer liens. The owner has paid enough on the outstanding balance to avoid further action at this point.
- **414 Laurel Street and 11 & 13 Madison Avenue**– Mr. Hinton stated that a Notice of Violation has been issued for the sidewalks at these locations. The next step would be a citation. The County, owner of the properties, has asked the City to hold action and further discussion is needed. Mr. Boyd asked what the County was waiting on. Ms. Williams replied that they are disputing ownership, but the Court ruled that they do in fact own the properties.

Mr. Boyd asked about the condition of the sidewalks. Mr. Hinton replied that 414 Laurel Street is bad. Ms. Roudybush stated that the ones on Madison Street are Pretty chewed up and heavily traveled.

Action was tabled on these properties.

## **NEW BUSINESS**

- Ms. Williams reported that several properties could be removed from the list before the RDA.
  - 237 Buchanan Street – the owner has done some rehabilitation and it is now on the market
  - 511 ½ East Street – demolition cleanup is complete
  - 204 E. Fifth Avenue – property was purchased and demolished for further development by new owner
  - 714 W. Fifth Avenue – demolition cleanup is complete
  - 103 N. South Street – property is now occupied

Mr. Boyd made a motion to remove the above 5 properties from the list. The motion, seconded by Mr. McQuillan, passed by unanimous vote.

**MISCELLANEOUS**

NONE

**PROPERTIES CERTIFIED BLIGHTED BY PLANNING COMMISSION**

NONE

**ADJOURNMENT**

With there being no further business to come before the committee, the meeting was adjourned.

**NEXT MEETING**

The next meeting will be held Wednesday, November 20, 2019 at 11:30 AM

Minutes prepared by Ellen Nelson.