



CITY OF WARREN
REDEVELOPMENT AUTHORITY
REGULAR MEETING
October 25th, 2023 *Corrected November 22, 2023*

The regular meeting of the Redevelopment Authority (RDA) was held on October 25th, 2023, at 1:00 PM in the 1st Floor Admin Conference Room of the Municipal Building, 318 W. Third Avenue.

ROLL CALL

Chair Gary Sawtelle called the meeting to order at 1:00 PM. Additional members present included Secretary/Treasurer Doug Hearn, and Philip Dellamedaglia. City Staff present included Randy Rossey – Director of Codes & Planning, Scott Taylor - Code Enforcement Officer, Mike Holtz - City Manager; Kassie Damcott - Administrative Assistant. Excused members included Vice-Chair Michael Boyd and Mindy Saunders. Mrs. Trumbull – Recording Secretary was also excused from the meeting.

VISITORS

Josh Cotton—Times Observer
Wendy McCain – City Councilwoman

AGENDA APPROVAL

A motion to approve the agenda was made by Mr. Dellamedaglia and seconded by Mr. Hearn. All those present were in favor.

AMEND AGENDA & STATEMENT OF PURPOSE FOR AMENDMENT

Nothing at the present time

APPROVAL OF MINUTES

Mr. Dellamedaglia made a motion to approve the September 27th, 2023 regular meeting minutes, followed by a second from Mr. Hearn. The motion carried unanimously.

CORRESPONDENCE

No correspondence currently.

TREASURER'S REPORT

Mr. Hearn reviewed the September 2023 bank statements and invoices:

Key Bank:

Beginning balance: ~~\$3389,528.98~~ \$389,528.98 Interest earned: \$128.42. One payment received from DewBoi properties of \$1,500.00. Total balance on September 30th, 2023: \$391,157.40
corrected 11/22/2023

Northwest Savings Bank:

Beginning balance: \$60,656.93 Interest earned: \$2.49. Ending balance on September 30th, 2023: \$60,659.42

Mr. Dellamedaglia made a motion to approve the treasurers' report; Mr. Sawtelle seconded the motion. The motion carried unanimously.

Invoices for approval:

There was (1) one invoice for approval this month. Invoice #11886 was for payment to City of Warren for reimbursement to the City of Warren for demolition debris charges from Casella. These charges of \$5,701.80 were for the demolition of 708 & 710 West Fifth Avenue properties. A motion to approve the payment of the invoice was made by Mr. Dellamedaglia and seconded by Mr. Hearn. The motion carried unanimously.

OLD BUSINESS

206 N Irvine Street – Mr. Rossey reports he sent a letter to the son of this property owner on September 29th, inviting him to attend the RDA meeting to provide an update on the status of the

property. Neither the owner, or his son, responded to the request and did not attend the meeting.

128 Water St – Mr. Rossey reports this owner was also sent correspondence, inviting them to attend the RDA meeting to provide a report or status update on the Water Street property. Mr. Rossey received a call back from the owner’s son stating his father has not lived with him in some time and he does not know where he is or how to contact him. Mr. Rossey will follow up with alternative means of communication with the owner.

NEW BUSINESS

DCED Keystone Communities Development Grant – Mrs. Damcott reports the City’s RDA received a \$183,025.00 development loan-to-grant, intended for the renovation or demolition of the Brickhouse on Liberty Street, owned by Tom Christeson. After lengthy discussions with Mr. Christeson this fall, City staff feel that we are ready to prepare loan documents with the City’s Solicitor for loan terms structured after the previous loan RDA provided to Mr. Christeson with 20 year repayment and 2.75% interest rate. A motion to approve moving forward with the loan, as presented, was made by Mr. Dellamedaglia, and seconded by Mr. Hearn. All those present were in favor.

NEXT MEETING

The next meeting will be held on Wednesday, November 22nd, 2023, at 1:00 PM.

ADJOURNMENT

With there being no further business to come before the Authority the meeting was adjourned upon a motion by Mr. Dellamedaglia, and a second from Mr. Hearn. The motion carried unanimously.

Minutes prepared by Kassie Damcott.