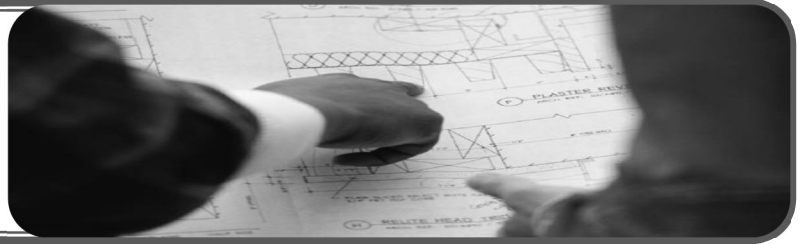


**CITY OF WARREN  
PLANNING COMMISSION  
REGULAR MEETING  
October 16, 2024**



The regular meeting of the Planning Commission was held on October 16, 2024, at 7:30 AM in the First Floor Administrative Conference Room of the Municipal Building, 318 W. Third Avenue, Warren, PA.

**ROLL CALL**

Chair Elizabeth Raible called the meeting to order at 7:41 am. Members present included Randall Gustafson, Ron Peterson, and Ryan Irwin. Secretary Ray Pring, members Michael Suppa and Katie Spiegel were excused. City Staff present were Michael Holtz-City and DPW Manager, Kassie Damcott-Administrative Assistant DPW, Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official and Jessica Trumbull – Codes and Recording Secretary.

**APPROVAL OF AGENDA**

Upon a motion by Mr. Gustafson and a second by Mr. Irwin, the agenda presented for October 16th, 2024, regular meeting was unanimously approved of by those present.

**MOTION TO AMEND THE AGENDA AND STATEMENT OF PURPOSE FOR AMENDMENT**

Agenda stands as presented.

**APPROVAL OF MINUTES**

Upon a motion to accept minutes as presented by Mr. Irwin and a second by Mr. Gustafson, the minutes from September 18th, 2024, regular meeting were unanimously approved by all those present.

**VISITORS**

Josh Cotton-Times Observer

**PUBLIC COMMENT**

There was no public comment.

**CORRESPONDENCE-**

None at this time.

**NEW BUSINESS**

None at this time.

**OLD BUSINESS**

**Mobile Food Vendor Facilities-** Mr. Rossey stated that the responses, concerns and questions posed by the brick-and-mortar buildings and the mobile food facilities were all taken into consideration by the committee that was formed to create the ordinance. There were 2 changes in Section 60-10-G and 60-10-L. A motion was made to approve the ordinance as written and modified by Mr. Gustafson with a second by Mr. Peterson. All present were in favor. Motion passed unanimously.

**ADJOURNMENT**

With there being no further business to come before the Commission, upon a motion from Mr. Gustafson and a second from Mr. Irwin, the meeting was adjourned at 7:51 am. The next meeting is scheduled for November 20th, 2024.

Minutes prepared by Jessica Trumbull.