

**CITY OF WARREN PARKS, RECREATION AND LANDSCAPE COMMISSION
REGULAR MEETING MINUTES
January 23, 2024**

CALL TO ORDER

The meeting was called to order by Co-Chair Michael Suppa at 10:00 AM.

ROLL CALL

Members present were Michael Suppa, Mark Zavinski, Kris Whitaker, Jackie Angove, Paula Bogart, Mary Conarro, Sherry Johnson. Also attending from City Staff were Michael Holtz, City Manager, Joe Reinke, City Arborist and Barb Anderson, Clerk/Recording Secretary.

RECOGNITION OF VISITORS

Josh Cotton – Times Observer
Randy Rossey – City of Warren Codes Dept

AGENDA APPROVAL

A motion to approve the agenda with addition Pool report added by Co-Chair Michael Suppa was made by Mrs. Angove, seconded by Mrs. Bogart, and passed unanimously by those present

MINUTES APPROVAL

A motion to approve regular meeting minutes from November 28, 2023 was made by Mrs. Bogart, seconded by Mr. Zavinski

ELECTION & APPOINTMENT OF OFFICERS

Chair– Michael Suppa was nominated by Mrs. Bogart, seconded by Mark Zavinski and passed unanimously by those present. Mr. Suppa accept the appointment to Chair

Co-Chair – Mark Zavinski was nominated by Mrs. Bogart, seconded by Michael Suppa and passed unanimously by those present. Mr. Zavinski accepted the appointment to Co-Chair.

CORRESPONDENCE

City of Warren Council letter approving Mark Zavinski to another four-year term.

City of Warren Council letter approving Sherry Johnson to fulfill a vacancy left on the commission with the resignation of Josie Gerardi.

JOE REINKE, CITY ARBORIST, REPORT

Mr. Reinke presented an end of year City tree inventory. A total of 2893 trees, 14 different species, are located in city of right-of-way. A total of 38 trees were removed in 2023. The goal is always to plant more trees than cut. Mrs. Conarro and Mr. Suppa commented on the manner in which the electric company trimmed the trees on lower Jackson Ave. It was suggested to put into place a 5-10 year plan to start replacing these trees, as well as other blocks. Mr. Reinke stated the island located at the Third Ave bridge is slated for trimming this year.

MIKE HOLTZ, CITY MANAGER, REPORT

Civic Beautification information was placed in the 2024 Recycling packets. Mr. Holtz said the City is looking into grant money to replace the slide at the pool and to upgrade the playground near the pool as well. A feasibility study is required for the DCNR grant and the City will apply for grant money for this study as well.

CECILE STELTER, DISTRICT FORESTER, REPORT

Ms. Stelter stated having many species helps protect the life span of the urban forest.

C.A.R. POOL REPORT

Mr. Holtz stated pool pass sales were up in 2023, as well at pool parties. Mr. Suppa suggested placing pool information pamphlets at Jamestown YMCA, local schools and daycares. He also would like to have the commission review the pool pass rates for non-residents of the City.

ROUNABOUT CENTER

Mr. Reinke stated the plan of three trees, a flagpole and low maintenance river stone has been finalized.

ARBOR DAY

Arbor Day this year is April 26th. Mr. Suppa stated the Shriners showed interest in participating in this year's Arbor Day celebration. He will contact them and have more information at the March meeting.

ADJOURNMENT

With no further business before the Commission, the meeting was adjourned at 11:13 am. The next meeting is Tuesday March 26, 2024 at 10:00 am.

Submitted by,
Barb Anderson