

**CITY OF WARREN PARKS, RECREATION AND LANDSCAPE COMMISSION**  
**REGULAR MEETING MINUTES**  
**April 23, 2024**

The meeting was called to order by Co-Chair Michael Suppa at 10:00 AM.

**ROLL CALL**

Members present were Michael Suppa, Kristine Whitaker, Paula Bogart, and Sherry Johnson. Members excused were Mary Conarro, Mark Zavinski, and Jackie Angove. Attending from City Staff Joe Reinke, City Arborist, and Barb Anderson, Clerk/Recording Secretary. Attending from Bureau of Forestry was Cecile Stelter, Dist. Forester.

**RECOGNITION OF VISITORS**

Josh Cotton – Times Observer  
Randy Rossey – City of Warren Codes Dept  
Josie Gerardi – Garden Club

**AGENDA APPROVAL**

A motion to approve the agenda was made by Mrs. Whitaker, seconded by Mrs. Bogart, and passed unanimously by those present.

**MINUTES APPROVAL**

A motion to approve regular meeting minutes from January 23, 2024, was made by Mrs. Bogart, seconded by Mrs. Johnson and passed unanimously by those present.

**CORRESPONDENCE**

Arbor Day Foundation – letter designating the City of Warren as 2023 Tree City USA.

**JOE REINKE, CITY ARBORIST, REPORT**

Mr. Reinke reported 31 trees were planted on April 3<sup>rd</sup> for the 2024 spring planting. The final roundabout tree, a weeping cedar is being picked up today. Great Lakes removed 7 trees last week and will be coming back to remove the stumps. He also noted the park restrooms are all open and tables have been set up downtown.

**MIKE HOLTZ, CITY MANAGER, REPORT**

Absent

**CECILE STELTER, DISTRICT FORESTER, REPORT**

Ms. Stelter stated dependent on where the trees are in the green up process, some may be affected by a late frost.

**ARBOR DAY**

The Arbor Day celebration will be held at the DeFrees playground on Fourth Ave at noon on Friday, April 26<sup>th</sup>. Josie Gerardi from the Garden Club stated they would also be providing sandwiches and cupcakes. The City was asked to provide water.

**POINT PARK REHAB GRANT APPLICATION**

No updates

**C.A.R. POOL**

50 pamphlets were printed and given to Mr. Suppa to distribute to local schools and daycares. The city will be coordinating with WAEC to pass additional pamphlets out to the students.

**MULBERRY PARK SURVEY**

Randy Rossey stated 180 completed surveys have been returned so far. Some comments include drainage issues, new playground equipment, walking trails and a playground program being offered. Should have results of survey for May meeting.

**BOAT LAUNCH PROJECT**

No updates

**REMARKS FROM CHAIR**

No remarks

**ADJOURNMENT**

With no further business before the Commission, the meeting was adjourned at 10:26 am. The next meeting is Tuesday May 28th, 2024, at 10:00 am.

Submitted by,  
Barb Anderson