

CITY OF WARREN PARKS, RECREATION AND LANDSCAPE COMMISSION
REGULAR MEETING MINUTES
June 25, 2024

CALL TO ORDER

The meeting was called to order by Co-Chair Michael Suppa at 10:00 AM.

ROLL CALL

Members present were Michael Suppa, Kristine Whitaker, Paula Bogart, and Sherry Johnson, Jackie Angove. Members excused were Mary Conarro and Mark Zavinski. Attending from City Staff were Mike Holtz, City Manager, Joe Reinke, City Arborist, and Barb Anderson, Clerk/Recording Secretary. Attending from Bureau of Forestry was Cecile Stelter, Dist. Forester.

RECOGNITION OF VISITORS

Josh Cotton – Times Observer
Kassie Damcott – DPW Administrator

AGENDA APPROVAL

A motion to approve the agenda was made by Mrs. Bogart, seconded by Mrs. Johnson, and passed unanimously by those present.

MINUTES APPROVAL

A motion to approve regular meeting minutes from May 28, 2024, with corrections, was made by Mrs. Angove, seconded by Mrs. Bogart, and passed unanimously by those present.

CORRESPONDENCE

A verbal resignation was given to Joe Reinke by Mary Conarro. A formal written resignation to follow.

JOE REINKE, CITY ARBORIST, REPORT

Mr. Reinke reported the trees are doing well. Residents are welcome to water newly planted trees themselves. DPW will mow the clover leaf prior to the July 4th festivities. Mr. Reinke is preparing to apply for the Bare Root grant for the fall planting.

MIKE HOLTZ, CITY MANAGER, REPORT

Project updates below

CECILE STELTER, DISTRICT FORESTER, REPORT

Ms. Stelter stated they gypsy moths are not very active in Warren County this year.

POINT PARK REHAB

Mr. Holtz stated a grant application has been submitted and waiting on reply.

MULBERRY PARK SURVEY

Engineers are finishing up plans. Once completed, the city will proceed with grant application.

BOAT LAUNCH

Design is being finalized. Plan to put the project out for bid in Spring, 2025.

C.A.R. POOL

Mrs. Anderson distributed a pool pass report to all members present. Total passes sold to date for 2024 is 822 and 4 punch cards. Total passes sold for entire season in 2023 was 621.

PLAYGROUNDS

Mrs. Damcott reported the playground program has been active for 6 days. Attendance is comparable to 2023. Many activities and some field trips are planned.

CIVIC BEAUTIFICATION AWARDS

It was decided to open the nominations to the public. Mrs. Damcott will create the link to be posted on the City's website and facebook page. Nominations will be open from June 26 – July 19. Mrs. Damcott will then compile the list of nominees from the public. Each person who makes a nomination will be entered into a drawing for one winner of a \$100 gc from a local garden shop. Each member was assigned an area using the recycling map to make nominations as well. Michael Suppa – sections 1 & 4; Sherry Johnson – section 2; Paul Bogart – section 3; Jackie Angove – section 5; Kris Whitaker – sections 6 & 7. There will be a total of 9 awards - 7 residents, 1 non-profit and 1 business with the winners each receiving a \$100 gc to a local garden center as well as a yard sign and certificate.

REMARKS FROM CHAIR

None

ADJOURNMENT

With no further business before the Commission, the meeting was adjourned at 10:45 am. The next meeting is Tuesday July 23rd, 2024, at 10:00 am.

Submitted by,
Barb Anderson