

CITY OF WARREN PARKS, RECREATION AND LANDSCAPE COMMISSION
REGULAR MEETING MINUTES
September 24, 2024

CALL TO ORDER

The meeting was called to order by Co-Chair Mark Zavinski at 10:05 AM.

ROLL CALL

The members were Jackie Angove, Kristine Whitaker, Paula Bogart, Sherry Johnson, and Mark Zavinski. Members excused included Michael Suppa and Cecile Stelter, Dist. Forester. Attending City Staff were Mike Holtz, City Manager, Joe Reinke, DPW Superintendent and City Arborist, and Kassie Damcott, DPW Administrator.

RECOGNITION OF VISITORS

None

AGENDA APPROVAL

A motion to approve the agenda was made by Mrs. Bogart, seconded by Mrs. Johnson, and passed unanimously by those present.

MINUTES APPROVAL

A motion to approve regular meeting minutes from August 27, 2024, was made by Mrs. Whitaker, seconded by Mrs. Angove, and passed unanimously by those present.

CORRESPONDENCE

None at this time.

JOE REINKE, CITY ARBORIST, REPORT

Mr. Reinke reports Great Lakes Tree Service, the City's contracted tree company, is in town this week to remove several larger trees in the City, some of which are located downtown. Mr. Reinke stated a Liberty tree was planted in celebration of PA250 this morning at General Joseph Warren Park. Leaf collection will begin on Monday October 14th.

MIKE HOLTZ, CITY MANAGER, REPORT

Mr. Holtz reports that the City's engineering firm, GPI has completed a drainage plan for Mulberry Park, which includes many contingencies.

CECILE STELTER, DISTRICT FORESTER, REPORT

Ms. Stelter was excused from the meeting.

POINT PARK

Mr. Holtz stated there is no update to this project at this time, still awaiting DCNR grant news.

MULBERRY PARK SURVEY

Mr. Holtz gave an update in his report on this project.

BOAT LAUNCH

The City continues to work on the river access funding needed, including requesting a RACP legislation and submission of an ARC grant pre-application.

C.A.R. POOL

Members reviewed the reports provided by CAR Pool staff and City Staff.

PLAYGROUNDS

Mrs. Damcott will provide the final report for the next PRLC meeting.

REMARKS FROM CHAIR

Mr. Zavinski, co-chair, stated the group will need to advertise membership of the PRLC, as the interested party approached decline.

ADJOURNMENT

With no further business before the Commission, the meeting was adjourned. The next meeting is Tuesday October 29th, 2024, at 10:00 am.

Submitted by,
Kassie Damcott