

**CITY OF WARREN PARKS, RECREATION AND LANDSCAPE COMMISSION  
REGULAR MEETING  
MARCH 28, 2023**

**CALL TO ORDER**

The meeting was called to order by Chair Josie Gerardi at 10:00 AM.

**ROLL CALL**

Members present were Jackie Angove, Josie Gerardi, Mark Zavinski, Kris Whitaker, Mike Suppa, and Paula Bogart. Advisory members present included Sherry Johnson. Excused members included Mary Conarro and Cecile Stelter. Also attending from City Staff were Michael Holtz, City Manager, Joe Reinke, City Arborist and Kassie Damcott, Recording Secretary.

**AGENDA APPROVAL**

A motion to approve the agenda as presented was made by Mrs. Bogart, seconded by Mrs. Angove and passed unanimously by those present.

**RECOGNITION OF VISITORS**

- Josh Cotton - Times Observer
- Kirk Johnson

**MINUTES APPROVAL**

A motion to approve the Parks, Recreation and Landscape Commission regular meeting minutes, with corrections, from February 28, 2023 was made by Mrs. Bogart, seconded by Mr. Suppa and passed unanimously.

**CORRESPONDENCE**

None at this time.

**JOE REINKE, CITY ARBORIST, REPORT**

Mr. Reinke reports the City's DPW crews cleaned up the Healing Garden and will continue to do so throughout the summer. Crews have been cleaning up around town after recent storms and Mr. Reinke has been assessing tree damage caused by the storms. Mr. Reinke states spring cleanup will begin April 10<sup>th</sup>. The newspaper has been notified of the spring cleanup schedule and it has been posted on the City's website and Facebook page as well. Spring tree planting will begin once the nursery has our 30 trees ready for pickup.

**MIKE HOLTZ, CITY MANAGER, REPORT**

Mr. Holtz reports the Parks, Recreation and Street Landscape Commission will be responsible for choosing the greenery to be planted in the middle of the roundabout. PennDOT will ultimately set the grounds for what is allowed and what is not.

**CECILE STELTER, DISTRICT FORESTER, REPORT**

Ms. Stelter was excused from today's meeting; no report available.

**ARBOR DAY**

The Arbor Day celebration will be held at Crescent Park on Friday April 28<sup>th</sup>, 2023, at 12 pm. Mrs. Damcott prepare a tri-fold program for the event and will provide copies to the PRLC members to distribute to friends, family, etc. Mrs. Whitaker has agreed to speak about the black cherry tree being planted for Arbor Day. The Warren Garden Club will donate funds to cover the cost of the tree. Mrs. Conarro will provide food for the event and the Garden Club will provide dessert.

### **BY-LAWS**

Members were asked to review the printed code, new ordinance and the previous Parks & Recreation Commission by-laws. It was suggested that a combination of both become the new by-laws. This item was tabled to the April meeting and Mr. Suppa will create a rough draft of by-laws.

### **DISC GOLF**

Mr. Suppa reports a meeting was held recently concerning disc golf. Mr. Holtz, Mr. Suppa and Mr. John Wortman, current City Council member, met to discuss the future of disc golf in the City's parks. Betts Park was ruled out as a potential site for the time being. The group discussed Mulberry Park as a future site.

### **PICKLEBALL**

Mr. Holtz reports that Warren Pickleball is working towards breaking ground this summer and has nearly raised enough money to build the courts at Betts Park. Mr. Reinke states the water line work is moving forward at Betts Park and reclamation will be complete as weather permits.

### **GRANT UPDATES**

Mr. Holtz reports the City states the City will be submitting a DCNR grant application for the purpose of rehabilitating the DeFrees pavilion restroom at Betts Park. He also reports the City has received confirmation of their Tree City approval and this marks the 35<sup>th</sup> year of Tree City for Warren.

### **ADJOURNMENT**

With no further business before the Commission, the meeting was adjourned at 10:39. The next meeting is Tuesday April 25, 2023 at 10:00 AM.

Submitted by,  
Kassie Damcott