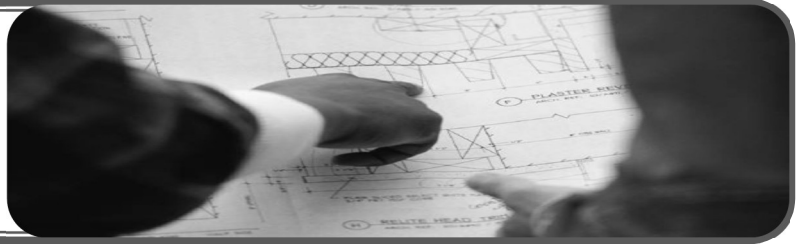


**CITY OF WARREN
PLANNING COMMISSION
REGULAR MEETING
March 19, 2025**



The regular meeting of the Planning Commission was held on March 19th, 2025, at 7:30 AM in the First Floor Administrative Conference Room of the Municipal Building, 318 W. Third Avenue, Warren, PA.

ROLL CALL

Chair Elizabeth Raible called the meeting to order at 7:33 am. Members present included Vice Chair Ron Peterson, Randall Gustafson, Ryan Irwin, Michael Suppa joined by phone. Secretary Ray Pring was excused. City Staff present were Michael Holtz-City and DPW Manager, Randy Rossey - Director of Codes & Planning, Scott Taylor - Zoning & Ordinance Enforcement Official and Jessica Trumbull – Codes and Recording Secretary.

APPROVAL OF AGENDA

Upon a motion by Mr. Irwin and a second by Mr. Gustafson, the agenda presented for the March 19th, 2025, meeting was unanimously approved of by those present.

MOTION TO AMEND THE AGENDA AND STATEMENT OF PURPOSE FOR AMENDMENT

Upon a motion by Mr. Gustafson, a second by Mr. Peterson and with all members present in favor, the agenda stands as presented.

APPROVAL OF MINUTES

Upon a motion to accept minutes as presented by Mr. Gustafson and a second by Mr. Irwin, the minutes from February 19th, 2025, meeting were unanimously approved by all those present.

VISITORS

No visitors attended.

CORRESPONDENCE-

A resignation email from Katie Spiegel, member of the Planning Commission, was read to the Commission. Chairperson, Mrs. Raible, thanked Ms. Spiegel for her service and wished her well.

OLD BUSINESS

None at this time.

NEW BUSINESS

104 Water Street-This property has been under discussion since the Summer of 2022 with the last update from the property owner in the Autumn of 2024. At the time of the update the electricity was hooked up, but the property was still in need of water and gas. The permits were obtained for the structural repairs. The property owner was invited to the BPRC meeting but did not attend and has not provided any updates. The BPRC has issued a Second Declaration of Blight on this property. A motion was made to approve the ruling by the BPRC and move this to the Redevelopment Authority by Mr. Suppa with a second by Mr. Irwin. All present were in favor.

Review and Update of Chapter 149 Animals- A discussion was had to redefine the city ordinance on Chapter 149 Animals. An updated proposed ordinance was provided and presented by Mr. Taylor. Many ideas, changes and corrections were discussed as well as a timeline to get this to City Council for Approval. This matter will be on the agenda for the April 2025 meeting with all changes requested by the Commission.

ADJOURNMENT With there being no further business to come before the Commission, upon a motion from Mr. Irwin and a second by Mr. Gustafson, the meeting was adjourned at 8:20 am. The next meeting is scheduled for April 16th, 2025.

Minutes prepared by Jessica Trumbull.