



CITY OF WARREN
REDEVELOPMENT AUTHORITY
REGULAR MEETING
February 26, 2025

The regular meeting of the Redevelopment Authority (RDA) was held on February 26, 2025, at 1:00 pm in the Administrative Conference Room of the Municipal Building, 318 W. Third Avenue.

ROLL CALL

Chair Gary Sawtelle called the meeting to order at 1:00 PM. Additional members present included Vice Chair Michael Boyd, Secretary/Treasurer Doug Hearn, members Philip Dellamedaglia and Will Champlin. The City Staff present included Kassie Damcott-DPW Administrative Assistant, Randy Rossey-Director of Codes & Planning, Scott Taylor-Zoning/Ordinance Enforcement Officer, and Jessica Trumbull-Codes and Recording Secretary.

VISITORS

John Bowler-citizen
Wendy McCain-citizen
Jim Decker-WCCBI
John Papalia-WCCBI
Ron Peterson-citizen-via Zoom

AGENDA APPROVAL

A motion to approve the agenda was made by Mr. Boyd and seconded by Mr. Hearn. Motion carried unanimously.

AMEND AGENDA & STATEMENT OF PURPOSE FOR AMENDMENT

Agenda stands as presented.

APPROVAL OF MINUTES

Mr. Champlin made a motion to approve the January 22nd, 2025, regular meeting minutes, and was followed by a second from Mr. Boyd. The motion carried unanimously.

CORRESPONDENCE

None

TREASURERS REPORT

Mr. Hearn also reviewed the January 2025 bank statements:

KeyBank:

Beginning balance: \$30,906.78. 2 DewBoi payments were received for a total of \$2,493.00.
Interest earned: \$190.91. PLGIT CD deposit \$202,612.83 earnings of \$2,612.83. Total balance on January 31st, 2025: \$236,203.52.

Northwest Savings Bank:

Beginning balance: \$50,169.67. Interest earned: \$2.17. Deposit from City of Warren \$7,500.00.
Check #1237 to pay invoice \$5,806.30. Ending balance on January 31st, 2025: \$51,865.54.

Mr. Boyd made a motion to approve the treasurers' report; Mr. Dellamedaglia seconded the motion. The motion carried by all present.

PLGIT- A motion was made to re-invest \$202,000.00 from the KeyBank account into a 90-day CD by Mr. Champlin with a second by Mr. Dellamedaglia. All present were in favor.

Invoices for approval:

Invoice #12125 to City of Warren; reimbursement for payment to Stapleford & Byham. A motion to reimburse the City of Warren was made by Mr. Champlin with a second by Mr. Boyd. The motion

passed unanimously.

OLD BUSINESS

Façade Grants- Mrs. Damcott reported that a 6-month extension was applied for to complete the funding for the 2024 façade grant projects. She stated that 3 grants were left over from approved businesses being unable to complete their façade repairs, but she brought in 2 companies to use those funds and is searching for 1 more business for the last of the 2024 façade grants. She also reported that the DCED façade grants for 2025 along with the business micro-grants have been applied for and she is waiting to hear about approval for those. A motion was made to approve the façade grant to Lawsons West End by Mr. Dellamedaglia with a second by Mr. Hearn. The motion carried with all members in favor.

RFP for 231-237 Pennsylvania Avenue W-

After a review of the requested changes, Mr. Boyd made a motion to accept the changes that were discussed at the January 2025 meeting with a second, by Mr. Hearn. The motion carried unanimously.

NEW BUSINESS

None currently

EXECUTIVE SESSION

To discuss real estate.

NEXT MEETING

The next meeting will be held on Wednesday, March 26th, 2025, at 1:00 PM.

ADJOURNMENT

With there being no further business to come before the Authority the meeting was adjourned upon a motion by Mr. Boyd, and a second from Mr. Dellamedaglia. The motion carried unanimously.

Minutes prepared by Jessica Trumbull.